

**REGULAR CITY COUNCIL MEETING MINUTES  
FEBRUARY 23, 2016 - 7:00 PM**

Mayor Nolan called the Regular City Council Meeting to order at 7:00 pm and led the pledge to the flag. Clerk Wells called roll. Aldermen present: Burlingame, Marzahl, Ulmer, Kelly, Meza, Adams and Opper. Alderman Clarke and Treasurer Szczap were absent. Also present were City Administrator Nelson, Code Enforcement Officer Nutley, Community Development Director Santeler, Deputy Chief of Police Bauman, Supt. Parks & Rec Clingingsmith, Supt. Public Works Kruckenberg, Supt. Utilities Grant, City Attorney Clifton and members of the audience.

**PUBLIC COMMENT - NONE**

**CITY COUNCIL MEETING MINUTES OF 01/26/2016 - APPROVED**

A motion was made by Alderman Marzahl, seconded by Alderman Meza to approve the minutes of the Regular City Council Meeting of January 23<sup>rd</sup>, 2016, as presented. Aldermen voting aye: Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Motion carried.

**RESOLUTION IN RECOGNITION OF BINZ & SONS WELL AND PUMP 65 YEARS IN BUSINESS - APPROVED**

A motion was made by Alderman Ulmer, seconded by Alderman Marzahl to approve a resolution in recognition of Binz & Sons Well and Pump achievement of 65 Years in Business. Aldermen voting aye: Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Motion carried.

**HARVARD COMMUNITY RADIO 5K RUN/WALK SATURDAY APRIL 23, 2016 - APPROVED**

Harvard Community Radio Station has submitted a request for permission to conduct a 5K Run/Walk on Saturday, April 23<sup>rd</sup>, 2016. Setup would commence at 6:30 am with the race beginning at 8 am; clean up would be completed by noon. The proposed route would start under the water tower on East Front St. and proceed downtown to Milky Way Park and back to Ayer St. Deputy Chief Bauman reported there were no issues with this 5K route which was used last year by another group. Moved by Opper, seconded by Meza to approve the request as presented. Aldermen voting aye: Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Motion carried.

**RESOLUTIONS HARVARD MILK DAYS 2016 - APPROVED**

A motion was made by Alderman Ulmer, seconded by Alderman Meza to approve the following:

- a) Resolution to Declare the 75<sup>th</sup> Harvard Milk Days™ June 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> a Legal Holiday
- b) Resolution to Close Route 173 between Jefferson and Division Streets

Aldermen voting aye: Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Motion carried.

**SALVATION ARMY GOLDEN DINERS SITE AGREEMENT - APPROVED**

A motion was made by Alderman Opper, seconded by Alderman Marzahl to authorize the execution of the Salvation Army Golden Diners Site Agreement for term commencing October 1, 2015 through September 30, 2018. Roll call vote: Marzahl, aye; Ulmer, aye; Kelly, aye; Meza, aye; Adams, aye and Opper, aye. Motion approved six to zero.

**SANCTION MAYOR'S APPROVAL OF A TOBACCO LICENSE TO EXCEL PETRO INC., D/B/A HARVARD MARATHON, 360 S. DIVISION ST., #1 - APPROVED**

A motion was made by Alderman Marzahl, seconded by Alderman Opper to sanction the Mayor's approval of a Tobacco License to Excel Petro Inc., d/b/a Harvard Marathon, 360 S. Division St., #1. Roll call vote: Ulmer, aye; Kelly, aye; Meza, aye; Adams, aye; Opper, aye; Burlingame, aye and Marzahl, aye. Motion approved seven to zero.

**2016 MFT ROAD PROGRAM - RESOLUTION APPROVED**

A motion was made by Alderman Opper, seconded by Alderman Marzahl to approve a resolution for the Maintenance of Streets & Highways by Municipality Appropriating \$275,000 MFT Funds for the 2016 Road Program. Roll call vote: Kelly, aye; Meza, aye; Adams, aye; Opper, aye; Burlingame, aye; Marzahl, aye; and Ulmer, aye. Resolution approved seven to zero.

**PROPOSED ORDINANCE AUTHORIZING ISSUANCE OF GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE) SERIES 2016A OF THE CITY OF HARVARD, MCHENRY COUNTY, ILLINOIS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$3,500,000 FOR THE PURPOSE OF FINANCING THE COSTS OF CERTAIN CAPITAL PROJECTS WITHIN THE CITY, REFINANCING CERTAIN OUTSTANDING OBLIGATIONS AND PAYING FOR COSTS RELATED THERETO**  
**ORD 2016-103 APPROVED**

Administrator Nelson noted that the ordinance relates to the potential TIF expansion in the Industrial Park. The factory hasn't made a commitment yet but the developer has agreed to pay for the costs associated with the public hearing. The proposed ordinance doesn't commit the City to anything other than to conduct a public hearing. A motion was made by Alderman Ulmer, seconded by Alderman Opper to *Adopt An Ordinance Authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), Series 2016A of the City of Harvard, McHenry County, Illinois, in an Aggregate Principal Amount Not to Exceed \$3,500,000 for the Purpose of Financing the Costs of Certain Capital Projects Within the City, Refinancing Certain Outstanding Obligations and Paying for Costs Related Thereto.* Roll call vote: Meza, aye; Adams, aye; Opper, aye; Burlingame, aye; Marzahl, aye; Ulmer, aye and Kelly, aye. Ordinance 2016-103 approved seven to zero.

**DISPATCH CENTER INTERGOVERNMENTAL AGREEMENT - APPROVED**

Mayor Nolan and Administrator Nelson briefed the City Council on meetings relating to the Dispatch Center Intergovernmental Agreement. There have been some minor changes to the agreement as presented in relation to the City of Woodstock's concerns that don't really affect Harvard. Administrator Nelson recommended that the City Council authorize the Mayor's signature of the final Intergovernmental Agreement, pending final approval by the City Attorney. A motion was made by Alderman Opper, seconded by Alderman Marzahl to authorize the Mayor's execution of the Intergovernmental Agreement relating to the future operations of the designated PSAP Dispatch Center Doing business under the informal name of the Northeast Regional Communication Center (NERCOM), pending the City Attorney's approval of the final wording of the agreement. Roll call vote: Adams, aye; Opper, aye; Burlingame, aye; Marzahl, aye; Ulmer, aye; Kelly, aye and Meza, aye. Motion approved seven to zero.

**EMERGENCY OPERATIONS PLAN/OFFICE OF EMERGENCY MANAGEMENT - APPROVED**

The original Emergency Operations Plan (EOP) is due for renewal through the McHenry County Emergency Management Agency (MCEMA). The only change to the EOP is the appointment of Tyson Bauman to the position of Coordinator. A motion was made by Alderman Ulmer, seconded by Alderman Adams to authorize the Mayor's execution of the EOP as the Chief Executive Officer of the City and to appoint Deputy Chief Tyson Bauman to the position of Coordinator for the Office of Emergency Management. Roll call vote: Opper, aye; Burlingame, aye; Marzahl, aye; Ulmer, aye; Kelly, aye; Meza, aye and Adams, aye. Motion approved seven to zero.

**SWEAR IN TYSON BAUMAN AS OFFICE OF EMERGENCY MANAGEMENT (OEM)**

Deputy Chief Tyson Bauman was sworn in as Coordinator of the Office of Emergency Management (OEM) by City Clerk Wells.

**EVENTS COMMITTEE APPOINTMENT/JANET HUGG - APPROVED**

A motion was made by Alderman Kelly, seconded by Alderman Adams to approve the Events Committee's recommendation to to approve Janet Hugg's appointment to the Events Committee. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Motion carried.

**FINANCE COMMITTEE MEETING - FEBRUARY 13<sup>th</sup>, 2016**

Chairman Opper reviewed the Finance Committee meeting minutes of February 13<sup>th</sup>, 2016, as follows: Administrator Nelson gave a presentation on the overall picture of the City finances in the corporate general fund and highlighted major factors on the revenues and expenses of the City. The committee then heard presentations on the Administration, Street and Police Departments. There was discussion concerning each department and what each department head considers their priorities. The Committee reviewed the information from the presentations and made the following changes:

			FROM		TO
	01-00-4405		INCOME TAX		\$ 965,000.00
	01-00-4408		VIDEO GAMING	\$ 960,000.00	\$ 85,000.00
	01-00-4410		LIQUOR LICENSE	\$ 60,000.00	\$ 70,000.00
	01-00-4460		EVENTS	\$ 15,000.00	\$ 50,000.00
	01-01-5514		BUILDING/GROUNDS	\$ 75,000.00	\$ 50,000.00
	01-01-5805		EVENTS	\$ 15,000.00	\$ 50,000.00
	01-02-5617		GAS, OIL, GREASE	\$ 35,000.00	\$ 25,000.00
	01-02-5800		NEW EQUIPMENT	\$ 129,000.00	\$ 35,500.00
	01-03-5617		GAS, OIL, GREASE	\$ 50,000.00	\$ 40,000.00

No action requested at this time. The next Finance Committee Meeting will be held Saturday, March 5<sup>th</sup>, 2016, at 8 am, to discuss water/sewer and parks

**MCHENRY COUNTY HISTORIC PRESERVATION COMMISSION HEARING MARCH 2<sup>nd</sup>, 2016**

FYI: The McHenry County Historic Preservation Commission will conduct a hearing regarding the nomination of property commonly known as the "William Coventry" property for Local Landmark Status on March 2<sup>nd</sup>, 2016.

**COMMITTEE REPORTS**

**ALD. OPPER - BILLS APPROVED**

A motion was made by Alderman Oppen, seconded by Alderman Ulmer to approve the bills list as presented in the amount of \$194,639.81. Roll call vote: Burlingame, aye; Marzahl, aye; Ulmer, aye; Kelly, aye; Meza, aye; Adams, aye and Oppen, aye. Motion approved seven to zero.

At Alderman Oppen's inquiry, Deputy Chief Bauman reported the Police Department has responded to calls relating to individuals representing Direct Energy soliciting door-to-door in the community.

**ALD. ADAMS - PARKS & REC MEETING MARCH 5<sup>TH</sup>, 2016**

Alderman Adams called a Parks & Rec Committee Meeting to be held in conjunction with the Finance Committee Meeting on Saturday, March 5<sup>th</sup>, 2016, at 8 am, to discuss the Parks Strategic Plan.

**MAYOR'S REPORT**

Mayor Nolan thanked the Library for hosting tonight's City Council Meeting in recognition of Love Your Library Month.

**CLERK'S REPORT**

March 1 Planning & Zoning Commission - POST TO CANCEL  
 March 5 Finance Committee Meeting - 8 am  
 Parks Committee Meeting - 8 am  
 March 8 Regular City Council Meeting - POST TO CANCEL  
 March 15 Regular Events Committee Meeting, 5 pm  
 March 22 Regular City Council Meeting, 7 pm

Economic Interest - City Clerk Wells reported that the annual Economic Interest listing has been submitted to the County Clerk who is implementing an electronic filing system. Instead of receiving the yellow paper Economic Interest Form, the form will be sent via e-mail. Anyone not receiving the electronic form by mid-March should contact City Clerk Wells. The deadline to file the Economic Interest Statement is May 1<sup>st</sup>.

**TREASURER'S REPORT**

The monthly treasurer's report for February, 2016 is in the packet.

**ENGINEERING & DEPARTMENT HEADS REPORTS**

Dept. Heads: Reports as submitted.

Community Development Director Santeler reported that the 2016 MFT Road Program will be put out to bid on the state docket. Bid opening is anticipated in mid-March.

**NO REPORT**

City Attorney Clifton and Aldermen Adams, Meza, Kelly, Ulmer, Marzahl, Burlingame and City Administrator Nelson had no additional reports.

At 7:26 pm, A motion was made by Alderman Marzahl, seconded by Alderman Adams to adjourn the regular City Council meeting. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Motion carried.

Submitted by:



Andy Wells,  
City Clerk

3-1-16

Date