

**REGULAR CITY COUNCIL MEETING MINUTES
JANUARY 28, 2014 - 7:00 PM**

Mayor Nolan called the City Council meeting to order at 7:00 p.m. and led the pledge to the flag. Clerk Wells called roll. Aldermen present: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. Treasurer Szczap was absent. Also present were City Administrator Nelson, Community Development Director Santeler, Supt. Parks & Rec Clingingsmith, Supt. Public Works Kruckenberg, Police Chief Kazy-Garey, Attorney Carlos Arévalo and members of the audience.

AUDIENCE PARTICIPATION: NONE

CITY COUNCIL MEETING MINUTES OF 12/17/2013 - APPROVED

Moved by Opper, seconded by Clarke to approve the minutes of the Regular City Council Meeting of December 17, 2013, as presented. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

FRIENDS OF HARVARD DIGGINS LIBRARY/VARIATION ALCOHOL CONSUMPTION - APPROVED

The Friends of the Harvard Diggins Library are requesting a variation to permit the consumption of alcohol (wine only) at the Harvard Diggins Library on February 14th, 2014 from 7 - 9 pm during the Links in the Library Preview Event. Moved by Meza, seconded by Clarke to approve the request for a variation for the consumption of alcohol on February 14th, 2014 as presented. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

TRINITY LUTHERAN CHURCH/WAIVER OF BUILDING PERMIT FEES - APPROVED

Trinity Evangelical Lutheran Church is requesting a waiver of the building permit fees (City fees are \$73.65 and plumbing inspection fees are \$135) to remodel two bathrooms to make them handicap accessible. Community Development Director Santeler stated that Gunner Berglund has agreed to waive the plumbing inspection fee. Moved by Ulmer, seconded by Opper to approve the request for a waiver of the building permit fees in the total amount of \$208.65. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza and Opper. Alderman Adams abstained. All ayes. Motion carried.

AUTHORIZE EXECUTION OF LETTER OF CREDIT/HARVARD STATE BANK \$1,050,000 - APPROVED

Moved by Meza, seconded by Opper to authorize the Mayor and City Clerk to execute the Line of Credit with Harvard State Bank in the amount of \$1,050,000 with terms the same as last year. Roll call vote: Leyden, aye; Marzahl, aye; Ulmer, aye; Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye and Opper, aye. Motion approved eight to zero.

FINANCE COMMITTEE RECOMMENDATIONS

Chairman Opper reviewed the Finance Committee Meeting Minutes of January 18, 2014.

Budget Update

The Finance Committee reviewed the Administration, Street and Police Departments with changes as follows:

		FROM	TO
01-00-4408	GAMING TAX	\$ 36,000.00	\$ 48,000.00
01-00-4410	LIQUOR & OTHER LICENSES	\$ 48,100.00	\$ 60,000.00
01-00-4410	CONTRACTOR'S LICENSES	\$ 9,000.00	\$ 11,000.00
01-00-4423	POLICE REIMBURSEMENT	\$ 75,000.00	\$ 85,000.00
01-00-4423	RECEIPT OF RENT	\$ 20,000.00	\$ 25,000.00
01-01-5501	ATTORNEY FEES	\$ 75,000.00	\$ 50,000.00
01-01-5514	BLDG/GROUNDS MAINT.	\$ 100,000.00	\$ 40,000.00
01-01-5532	EQUIPMENT MAINTENANCE	\$ 15,000.00	\$ 10,000.00
01-01-5620	PRINCIPAL PAYMENT	\$ 20,000.00	\$ 22,000.00
01-01-5702	MISCELLANEOUS	\$ 12,000.00	\$ 5,000.00

01-01-5703	INTEREST	\$ 45,000.00	\$ 43,000.00
01-01-5800	NEW EQUIPMENT	\$ 50,000.00	\$ 25,000.00
01-02-5401	SALARIES	\$ 353,373.00	\$ 250,000.00
01-02-5408	OVERTIME	\$ 20,000.00	\$ 15,000.00
01-02-5451	HEALTH INSURANCE	\$ 87,555.00	\$ 45,000.00
01-02-5475	TRAINING	\$ 2,000.00	\$ -
01-02-5478	TRAVEL	\$ 200.00	\$ -
01-02-5512	PARKING LOT MAINTENANCE	\$ 98,000.00	\$ 60,000.00
01-02-5514	BLDG/GROUNDS MAINT.	\$ 10,000.00	\$ 7,000.00
01-02-5614	TELECOMMUNICATIONS	\$ 3,500.00	\$ 3,000.00
01-02-5800	NEW EQUIPMENT	\$ 163,630.00	\$ 50,000.00
01-03-5401	SALARIES	\$ 1,609,000.00	\$ 1,510,000.00
01-03-5403	CROSSING GURADS	\$ 12,000.00	\$ 10,000.00
01-03-5707	SPECIAL PROGRAMS	\$ 24,500.00	\$ 9,500.00
01-03-5800	NEW EQUIPMENT	\$ 146,500.00	\$ 118,000.00
TOTAL		\$ 3,035,358.00	\$ 2,501,500.00

The next Finance Committee Meeting is scheduled for Saturday, February 8th, 2014 at 8 a.m. to discuss the balance of the budget.

General Obligation Water/Sewer Refunding Bonds, Series 2014

Moved by Opper, seconded by Marzahl to authorize the Mayor and City Clerk's execution of the Bernardi Securities Engagement Letter and Risk Disclosure Document. Roll call vote: Marzahl, aye; Ulmer, aye; Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye; Opper, aye and Leyden, aye. Motion approved eight to zero.

GENERAL OBLIGATION WATER/SEWER REFUNDING BONDS - ORD 2014-101 APPROVED

Administrator Nelson noted that the ordinance establishes the parameters of the bond itself; there will be additional documentation in the future at which time the actual savings will be known. Moved by Opper, seconded by Marzahl to Adopt An Ordinance Authorizing the Issuance of: General Obligation Waterworks and Sewerage Refunding Bonds (Alternate Revenue Source), Series 2014, of the City of Harvard, McHenry County, Illinois, Providing the Details of Such Bonds and For Applicable Alternate Revenue Sources and the Levy of Direct Annual Taxes Sufficient to Pay the Principal of and Interest on Such Bonds, and Related Matters. Roll call vote: Ulmer, aye; Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye; Opper, aye; Leyden, aye and Marzahl, aye. Ordinance 2014-101 approved eight to zero.

RESOLUTIONS TO RELEASE CERTAIN CLOSED SESSION MINUTES INTO OPEN MINUTES BOOK AND AUTHORIZING THE DESTRUCTION OF CERTAIN AUDIO RECORDINGS OF CLOSED SESSION MEETINGS - APPROVED

Moved by Marzahl, seconded by Meza to approve the following resolutions:

- Resolution to Release Closed Session Minutes into the Open Minutes Book of the following closed session meetings: February 28, 2012, October 9, 2012 and December 18, 2012.
- Resolution Authorizing the Destruction of Audio Recordings of the following closed session meeting: February 28, 2012

Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

FYI: FEBRUARY LOVE YOUR LIBRARY MONTH

Mayor Nolan reported that in recognition of Love Your Library Month, the February 25th, 2014, City Council meeting will be held in the conference room at the library.

FYI: IDOT ROAD RESURFACING PROJECT UPDATE

Administrator Nelson noted that one of the proposed IDOT projects is to resurface Highway 14 from Brink St. to Route 23, which could start in 2014, pending funding. At Alderman Opper's inquiry as to whether or

not this would coincide with the bridge work on Marengo Road, Administrator Nelson indicated that the Marengo Road Project will be bid next month and should be completed before IDOT's projects.

CONSENT AGENDA:

- Harvard Wrestling Club Meat Raffle Request February 1st, 2014
- Friends of the Hvd Diggins Library Raffle Request February 1st - 15th, 2014

Moved by Ulmer, seconded by Adams to approve the Consent Agenda as presented. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Oppen. All ayes. Motion carried.

COMMITTEE REPORTS

MAYOR AND ADMINISTRATOR'S REPORT

Mayor Nolan and Administrator Nelson indicated they had no report in Open Session.

CLERK'S REPORT – UPCOMING MEETING DATES

February 4 Planning & Zoning Commission - POST TO CANCEL
February 8 Finance Committee Meeting - 8 am
February 11 City Council Meeting - POST TO CANCEL
February 18 Regular Events Committee Meeting, 5 pm
February 25 Regular City Council Meeting, 7 pm

TREASURER'S REPORT

The monthly treasurer's report for January, 2014 is in the packet.

ENGINEERING & DEPARTMENT HEADS REPORTS

Dept. Heads: Reports as submitted.

Parks & Rec Supt. Clingingsmith reported that the ice rink is up and running and he is researching field usage with area park & rec depts.

Supt. Kruckenberg referred to his memo on snow removal reporting manhours and salt usage/shortage due to the above average snowfall and ice events this winter. The Aldermen complimented the Public Works Dept. for an excellent job with snow removal.

Chief Kazy-Garey reported that the radio upgrade was completed today.

ALD. OPPER - BILLS APPROVED

Moved by Oppen, seconded by Marzahl to approve the bills list as presented in the amount of \$800,951.62. Roll call vote: Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye; Oppen, aye; Leyden, aye; Marzahl, aye and Ulmer, aye. Motion approved eight to zero.

NO REPORT

Mayor Nolan, City Administrator Nelson, Aldermen Adams, Meza, Clarke, Musgrove, Ulmer, Marzahl, Leyden and Attorney Carlos Arévalo had no specific report.

At 7:18 p.m., moved by Clarke, seconded by Marzahl to go into closed session to discuss Section 2(c)(1) Personnel. Roll call vote: Clarke, aye; Meza, aye; Adams, aye; Oppen, aye; Leyden, aye; Marzahl, aye; Ulmer, aye and Musgrove, aye. Motion approved eight to zero.

At 7:40 p.m., moved by Marzahl, seconded by Meza to reconvene the open session. Roll call vote: Meza, aye; Adams, aye; Oppen, aye; Leyden, aye; Marzahl, aye; Ulmer, aye; Musgrove, aye and Clarke, aye. Motion approved eight to zero.

CLOSED SESSION ACTION - RESIGNATION ACCEPTED

Moved by Marzahl, seconded by Opper to accept Chief Kazy-Garey's resignation as Chief of Police, with regrets, with an effective date of retirement of July 4, 2014. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

At 7:42 p.m., moved by Marzahl, seconded by Adams to adjourn the regular City Council meeting. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

Submitted by:



Andy Wells,
City Clerk

02/03/14
Date