

**ZONING, PLANNING & ORDINANCE COMMITTEE MEETING MINUTES
SEPTEMBER 7, 2010 – 6:30 P.M.**

Chairman Szczap called the meeting to order at 6:00 p.m. Committee members present: Aldermen Szczap, Logan and Opper. Alderman Leyden was absent. Also present were Mayor Nolan, City Clerk Wells, Alderman Perkins and Chief Kazy-Garey.

ANIMAL SERVICES & ASSISTANCE PROGRAM REQUEST TO AMEND CHAPTER 12.04(B)

Chairman Szczap reported on her follow-up conversation with Cindy Gaffney of the Animal Services and Assistance Program, Inc. with respect to their Feral Cat Trap-Neuter-Release (TNR) Program. One of the concerns raised at the City Council meeting was that a pet might be inadvertently trapped. Cindy indicated that the program only deals with feral cats and it is very easy to tell the difference. In the event they were to get a call about a cat that might be a pet, the call would be referred to Animal Control and wouldn't go through their program. The Committee reviewed McHenry County's ordinance pertaining the Managed Feral Cat Colony.

Moved by Logan, seconded by Opper to recommend to the City Council to amend Chapter 12.04(B), Dogs, Cats and Other Animals (B) Running At Large to add an exception that would allow for the release of feral cats into a managed feral cat colony by an individual or program licensed through McHenry County Animal Control. Clerk Wells suggested that the Committee incorporate all of the language in the County's ordinance which is fairly comprehensive. After further discussion, Aldermen Logan and Opper amended their motion and second respectively directing Clerk Wells to prepare a draft ordinance amending Section 12.04(B), to add an exception for a feral cat colony as outlined in a section that would appear at the end of the chapter incorporating the language in the McHenry County Animal Control ordinance pertaining to feral cats. All ayes. Motion carried.

CALL CENTER MARENGO FIRE & RESCUE

Chief Kazy-Garey updated the Committee on the status of the proposed call center out of the City's police dispatch and is working with the Teamsters on the appropriate language. The Harvard Fire Dept. is on board with the program beginning next May should Marengo and Union decide to proceed.

NO PARKING OF CERTAIN VEHICLES ON TRUCK ROUTES IN RESIDENTIAL AREAS

Chairman Szczap reported on a citizens complaint that was received reference semis parking in the street and/or in driveways on the truck route on Eighth Street in a residential area and leaving the truck running throughout the evening. Mayor Nolan indicated that staff hasn't looked into it yet and it may be redundant and already covered under city code. Moved by Logan, seconded by Opper to recommend to the City Council to amend Section 15, if necessary, for no parking on both sides of the street or in the driveway from Eighth Street from Roosevelt St. to Northfield St. of any licensed truck over 8,000 lbs. (Class D and up). All ayes. Motion carried.

NO PARKING ON MARENGO RD. BETWEEN AYER ST AND ROUTE 173

Mayor Nolan reported on a complaints received from a UPS driver having a hard time getting through with vehicles parked on both sides of Marengo Rd. This will also pose a problem with buses going to Crosby Elementary. Moved by Logan, seconded by Szczap to recommend to the City Council to amend Chapter 15 for no parking on the west side of Marengo Road between Ayer St. to Route 173. All ayes. Motion carried.

REVIEW CHAPTER 3, CITY ADMINISTRATION

Mayor Nolan gave an overview of the proposed changes to Chapter 3, City Administration and the job descriptions for City Administrator, Community Development Director, Public Works Supt. and Utilities Supt. Mayor Nolan will speak with the City Administrator to compile a job description for Parks Supt. Moved by Logan, seconded by Opper to recommend to the City Council to amend Chapter 3, City Administration and the job descriptions as presented. All ayes. Motion carried.

REVIEW CHAPTER 12, ALCOHOLIC LIQUOR DEALERS

The Committee directed City Clerk Wells to research licensing fees, renewal compliance regulations, creating a license classification for beer gardens and BASSET Certification requirements.

At 6:40 p.m., moved by Logan, seconded by Opper to adjourn the meeting. All ayes. Motion carried four to zero.

Submitted by:
Chairman Deb Szczap