

**ZONING, PLANNING & ORDINANCE COMMITTEE MEETING MINUTES
AUGUST 4, 2010 – 6:30 P.M.**

Chairman Szczap called the meeting to order at 6:30 p.m. Committee members present: Aldermen Szczap, Logan and Opper. Alderman Leyden was absent. Also present were Mayor Nolan, City Clerk Wells, Administrator Nelson, Alderman Perkins, Chief Kazy-Garey, Harvard Fire Chief Haerter, Marengo Chief Bradbury and Dispatch Supv. Vest.

CALL CENTER MARENGO FIRE & RESCUE

The Ordinance Committee reviewed a presentation from Chief Kazy-Garey and Chief Bob Bradbury of the Marengo Fire and Rescue Department with respect to a call center. No action taken.

TEXT AMENDMENT TO ZONING CODE/SECTION 17.44.068 TATTOO PARLOR

City Clerk Wells noted a recommendation from the Planning and Zoning Commission to eliminate Section 17.44.068, Tattoo Parlor. The section allows an existing tattoo parlor located in either a B-2 or B-3 zoning district to relocate to another location within a B-2 or B-3 Zoning District after one year of being in business. Moved by Logan, seconded by Opper to recommend to the City Council to authorize City Administrator Nelson to execute a petition to be submitted to the Planning and Zoning Commission. Clerk Wells noted that he will wait until such time as the Commission has another hearing scheduled to put said item on the agenda. All ayes. Motion carried.

AMEND SECTION 21.03 VENDING LICENSE

City Clerk Wells noted staff recommendation to add a specific due date for renewal applications with a penalty clause of double the application fee if the renewal application is not received by that date. Moved by Logan, seconded by Opper to recommend to the City Council that Section 21.03, Vending Licenses, be amended to include a due date of December 1st with a penalty clause of double the application fee. Upon approval, letters will be sent to all establishments with vending licenses to notify them of the new code provisions. All ayes. Motion carried.

CODE BOOK CLEAN UP

City Clerk Wells reviewed staff recommendations as follows:

- Delete Section 5.08 Landmark Commission which was replaced by Architectural Review Commission in 2009
 - Section 1.16, Miscellaneous Charges – move to Chapter 20
 - Section 27.16, Tobacco Regulations conflict with Settlement of Offenses. SOF should be listed at \$50 and \$100
- Moved by Opper, seconded by Logan to recommend to the City Council that an ordinance be drafted incorporating the changes as recommended by staff. All ayes. Motion carried.

Administrator Nelson is in the process of going over Chapter 3, City Administration, and should have a redlined version ready for the Mayor's review in about six weeks.

Clerk Wells noted that he would be bringing some proposed changes in the liquor code to the Committee after the first of the year. Chief Kazy-Garey distributed a model ordinance on the State of Illinois Liquor Commission BASSET Program. Clerk Wells noted there are several methods available including online certification and group training.

At 7:11 p.m., moved by Logan, seconded by Opper to adjourn the meeting. All ayes. Motion carried four to zero.

Submitted by:
Chairman Deb Szczap