

ZONING, PLANNING & ORDINANCE COMMITTEE MEETING MINUTE
AUGUST 19, 2008 – 6:30 p.m.

Chairman Hay called the Ordinance Committee Meeting to order at 7 p.m. Committee members present: Aldermen Hay, Leyden, Logan and Szczap. Also present were Mayor Nolan, Aldermen Marzahl and Perkins, City Clerk Wells, Administrator Nelson, Community Development Director Santeler and Code Enforcement Officer Brennecka.

Home Occupation Permits

Administrator Nelson reviewed Home Occupation Permits which require a public hearing before the City Council with notification by first class mail to all property owners within 300' of the subject property. Staff suggestion is to change the notification requirements to mirror the zoning code which requires adjoining owners to be notified. Moved by Logan, seconded by Hay to recommend to the City Council that Section 21.13(C), City Council Action, be amended per staff recommendation changing the notification requirements to adjoining property owners. All ayes. Motion carried.

Resale Shops

The Committee reviewed Administrator Nelson's handout pertaining to regulations for pawnbrokers, secondhand merchandise sales and laundromats with the following changes/additions:

- require an annual license for resale shops and laundromats but not to charge an annual license fee. Add language for term of license to run from May 1st – April 30th
- Records and Inspections (A) & (C) – add "power tools and auto accessories" to the items that require records of purchase transaction
(C)(1) – change "age" to "DOB"
- License Requirements, add (9) require Illinois Business Tax License Number or Tax Exempt Number
- Consider language for fee for background checks for new applicants
- hearing provisions for laundromat license revocation and suspension to be the same as that for Secondhand Merchandise Sales

Moved by Logan, seconded by Szczap to recommend to the City Council that an ordinance be adopted for regulations for Pawnbrokers, Secondhand Merchandise Sales and Laundromats per Committee discussion. All ayes. Motion carried.

Newsstands

The Committee reviewed Administrator Nelson's handout and Attorney Arévalo's memo pertaining to regulations for newsstands with the following changes/additions:

- Newsracks Weighted For Stability and Safety, subsection (a) – add language "or affixed to the sidewalk"
- Penalty provision: newsstand racks that do not comply with the ordinance would be removed and disposed of
- Incorporate changes per Attorney Arévalo's memo
- Conduct a public hearing prior to adoption of the regulations inviting the publishers of as many newspapers as can be located to attend and seek their input; Administrator Nelson recommended that Attorney Arevalo be in attendance at the hearing as well as a court recorder

Moved by Hay, seconded by Logan to recommend to the City Council to set a date for a public hearing with respect to newsstand regulations. All ayes. Motion carried.

Garage Sale Signs

Alderman Perkins brought up discussion of Section 21.10, Garage Sales with respect to signs and recommended that either the ordinance be enforced not to allow signs off the subject property or to amend the ordinance to allow signs with property owner permission including name, address, dates and hours of operation at a cost of \$10 per sign. Code Enforcement Officer Brennecka noted he has picked up about twenty-five garage sale signs over the last couple days and generally pulls any garage sale signs that are not on the street leading to the garage sale ore more than two blocks away. The general consensus was for the Committee to think about Alderman Perkins' recommendation for future discussion.

At 7:42 p.m., moved by Logan, seconded by Leyden to adjourn the hearing. All ayes. Motion carried.

Submitted by:
Chairman Tom Hay