

**PUBLIC PROPERTY COMMITTEE MEETING MINUTES
FEBRUARY 21, 2007 – 6:30 P.M.**

Chairman Ulmer called the meeting to order at 6:30 p.m. Committee members present were Aldermen Ulmer, Perkins and Marzahl. Alderman Adams was absent. Also present were Mayor Nolan, Alderman Logan, City Clerk Wells, City Administrator Nelson and a member of the press.

Incubator Building

Administrator Nelson reported on an offer to purchase the incubator building by All World Machinery which is one of the three existing tenants. The incubator building was built through an economic state grant that the City received when Motorola left and has been managed by the EDC. The Committee discussed re-investing the proceeds into another incubator building through a grant to the EDC. Moved by Perkins, seconded by Marzahl to recommend to the City Council that an ordinance be drafted and enacted to sell the property per state statutes. All ayes. Motion carried.

Chemung/Dunham Township Intergovernmental Agreements

Administrator Nelson noted that the City works with both Chemung and Dunham Townships to share various types of equipment. Currently this is done on a verbal basis but should be more formalized through an intergovernmental agreement. Moved by Perkins, seconded by Marzahl to recommend to the City Council that the Mayor/City Clerk be authorized to execute an Intergovernmental Agreement with Chemung and Dunham Townships. All ayes. Motion carried.

New City Hall

Mayor Nolan presented plans for the new City Hall building which will be located at the current Castle Bank. Improvements to the existing building will include installing a handicap accessible elevator, building a new stairway to the basement to meet fire code requirements and moving/relocating a couple of walls. The offices underneath the existing building will be utilized for the building department, code enforcement, community development, parks and storage areas. A new addition on the west side of the building will house the City Council Chambers and also includes a lobby, washrooms, conference room, employee lunch room and storage areas. The Council Chambers will have a commercial style accordion wall to secure the chambers and office areas so it can also be used as a meeting/activity room and Sr. Citizen Center. The architecture of the new addition is being designed for expansion to accommodate the police department at a future date. Moved by Perkins, seconded by Marzahl to recommend to the City Council to move forward with the plans as presented. All ayes. Motion carried. Design details will be brought back to the committee for review.

At 7:27 p.m., moved by Perkins, seconded by Ulmer to adjourn the meeting. All ayes. Motion carried.

Submitted by:
Chairman Ulmer