

PARKS & RECREATION COMMITTEE MEETING MINUTES

December 5, 2007 – 6:30 p.m.

Chairman Perkins called the meeting to order. Committee members present: Perkins, Marzahl and Szczap. Alderman Adams was absent. Also present were Aldermen Logan, Ulmer and Hay, City Clerk Wells, City Administrator Nelson, Supt. Parks & Recreation Burkart, Community Development Director Santeler and Mike Bannwolf and Dennis Bischke representing Harvard Milk Days.

Harvard Milk Days' Proposal to Construct a Building at Milky Way Park

The Committee continued discussion on Milk Days' proposal to construct a 40' x 104' pole barn at Milky Way Park at Milk Days expense. Mike Bannwolf reviewed the drawings of the proposed structure and noted that the distance between supporting structures is 8' on center so the building can be made shorter/longer based on the 8' sections. The overhang/shed facing to the south is 10' but could be increased to 12' depending on the Committee's recommendation. Two doors, 20' x 14', would be located at each of the end walls and a 10' x 10' door would be located on the center of the north wall; all the doors would be slide-by. There would be at least two 3' wide walk doors located underneath the overhang. Mike noted that Milk Days would be its own general contractor and would purchase the building from Menards, hire an erector and supervise the operations in conjunction with the City. Milk Days is looking at an erector who is an expert in the field putting up these types of structures. The actual drawings submitted to the City for permit would be sealed by a structural engineer and meet all of the local codes. Colors of the proposed illustration are similar to existing structures at Milky Way Park. Cupolas could be located on the roof line.

Harvard Milk Days proposes that the building would be utilized as the site of the jr. dairy cattle show. Off season, the building would be used as a central location for storage of various Milk Day equipment (i.e. stage, reviewing stand, float, etc.) which is currently stored at various locations. Any additional space could be used by the City to store Parks & Rec equipment. Heavy 2x12 material, about 36-42" high, would be run along the perimeter of the interior to protect the inside from the cattle. The building would be located on the northwest corner of the festival grounds basically where the cattle tent has been located for a number of years. Alderman Perkins clarified that the building would not be exclusive to Milk Days but would be a city building to be utilized for Milk Days and storage. Mike noted that it would be difficult to pull out all of Milk Days stored equipment to use the building as something else. Upon completion, keys to the building would be given to the City with staff having master keys.

There was discussion as to whether or not the building would fall under the Disability Act for handicapped accessibility and require concrete flooring verses limestone. Administrator Nelson noted that it would be a question for Community Development Director and would depend on the ultimate use of the building; when it's open for a cattle show, it would be easy to make it handicapped accessible.

The Committee discussed whether or not the proposal would have to go before the Planning and Zoning Commission, with the City as petitioner.

Mike indicated that the proposal would have to back to the Milk Day Board for further discussion on finances as well as discussions with the sponsor. Milk Days would like to be able to construct the building over the winter to be used for next year's Milk Days festival.

Moved by Szczap, seconded by Marzahl to recommend to the City Council that Harvard Milk Days be authorized to construct the building, with details as to location and building codes to be worked out with staff; colors of the building to be earth tones to match existing structures at the park and with the addition of at least two cupolas on the roof line. All ayes. Motion carried.

At 6:58 p.m., moved by Marzahl, seconded by Perkins to adjourn the meeting. All ayes. Motion carried.

Submitted by:
Darrell Perkins, Chairman