

**CITY COUNCIL WORKSHOP**  
**JUNE 21<sup>ST</sup> – 8:00 A.M.**

Finance Committee Chairman Logan called the meeting to order at 8:00 a.m. Aldermen present: Aldermen Leyden, Marzahl, Ulmer, Szczap, Adams, Logan, Perkins and Hay. Also present were Mayor Nolan, City Administrator Nelson and City Clerk Wells.

**Military IMRF Buy Back**

Administrator Nelson informed the council of new laws allowing military personnel to buy back an additional two years of service for their IMRF pension plans. As of now there are three employees eligible but only one person interested.

Moved by Logan, seconded by Hay to recommend that the City Council draft and adopt a resolution to allow for the two year additional buy back as per IMRF standards. All ayes, motion carried.

**Crossing Guards**

Mayor Nolan and Administrator Nelson reviewed conversations that they had with the chief and school officials reference crossing guards, both the times and locations. After discussion it was the general consensus of the council that starting in the fall semester the need for a crossing guard at Rt. 14 and Harrison Street during the lunch hour was not necessary due to closed campus. Staff was further directing to continue discussions with the school district to determine what other locations could be either eliminated or paid for by the schools themselves.

**Settlement of Fines Review**

Administrator Nelson and Clerk Wells reviewed a memo from the chief reference issues with the Settlement of Offense Section of the code book as well as a line by line review of said SOF section.

Moved by Logan, seconded by Ulmer to recommend the city council draft and enact an ordinance to incorporate the changes as attached herein. All ayes. Motion carried.

**Combination of Funds**

Administrator Nelson reviewed a request that he made during the budgetary process about the ability to combine moneys in certain accounts to allow for cash flow. It was the consensus of the council that since this is an accounting and procedural process, Administrator Nelson should proceed with what he feels is in the best interest of the city in regards to cash flow.

**Police Hire**

Mayor Nolan reviewed a memo by the chief in regards to hiring a full time officer at such a time that Officer Oligney is recalled to active duty by the military. After discussion it was determined it would best for the city financially to hire a full time officer to cover Officer Oligney's hours.

Moved by Hay, seconded by Logan to allow the chief to hire a qualified officer for full time duty at such a time that Officer Oligney will no longer be available with the stipulation that, when Officer Oligney returns to full time duty, the council will determine at that time if said officer's position will remain. All ayes, motion carried.

### **Storm Water Utility**

Administrator Nelson reviewed a packet of information on creating a storm water utility to pay for what may become mandated federal standards for dealing with treating storm water. At this time we are exempt from these mandates but that may change in the future. It was the consensus of the council that the administrator should continue his research into this matter so that, if viable, the city would be able to utilize this research at such a time as the mandates warrant.

### **Fee Review**

Administrator Nelson and Clerk Wells reviewed the miscellaneous fees and the requirements for retained personnel for condition use hearings.

Moved by Logan, seconded by Perkins to adopt the fee schedule changes, per Section 1.16, as attached herein and to have said changes on the agenda for the July 8 council meeting for approval.  
All ayes, motion carried.

### **Walmart Work Schedule**

Mayor Nolan reported on conversations that he had with Walmart about permission to have their construction crew work thru the night in order to finish roadway improvement in order to match the projected opening date.

Moved by Perkins, seconded by Hay to allow Walmart to do roadway construction on a 24 hour basis until such a time the project is complete.  
All ayes, motion carried.

### **Code Report, Tax Rates**

Administrator Nelson updated the council on comparisons of the city tax rate to comparable communities as well as comparisons on building permits and code enforcement in the city over the last few years.

### **Mayor's Update**

Mayor Nolan updated the council on the progress of the new Walmart as well as other developments. The Mayor also updated the council on the progress of the Ayer Street reconstruction and the costs incurred thus far as well as future projected costs. It was the consensus of the council that a monthly update on Ayer Street would be helpful to them.

At 11:30 a.m., moved by Ulmer, seconded by Leyden to adjourn the meeting. All ayes. Motion carried.

Submitted by:  
Scott Logan, Chairman

## MISCELLANEOUS FEES

Amend the following fees:

Copies of subdivision and zoning ordinances and city code book fees remain as is for electronic copies. Fees double for paper copies.

Fire Arms ID Card fee to \$5.00

Non Criminal Fingerprints fee to \$25.00

Immigration letters & background fees to \$75.00

Clerk Certifications fees to \$25.00

Electric Vehicles Registration fees to \$50.00

Amend Chapter 20 to change the requirements for condition use retained personnel from \$2500.00 to \$400.00 to \$2500.00 per staff recommendation

ADD TO SECTION 1.14

E. If the Chief of Police, City Administrator or Mayor determines it is in the best interest of the City of Harvard, they may warn the offender about the violation and settle the offense or they may settle the violation for a lesser amount than outlined in columns A and B above.

AMEND SECTION 1.14 TO READ AS FOLLOWS: (changes in *italics*)

SECTION	OFFENSE	COLUMN A	COLUMN B
21.14 A	Alcohol, allowing public consumption without a City license	1,000.00	2,000.00
27.17	Alcoholic liquor, transportation	250.00	500.00
25.08	Alcohol, closing hours	250.00	500.00
25.18	Alcohol, purchase, acceptance, etc.	500.00	1,000.00
25.16	Alcohol, public consumption	<i>100.00</i>	<i>200.00</i>
15.04	All Day Parking Permits	25.00	50.00
12.01	Animals at large	100.00	200.00
12.02	Animals, cruelty	500.00	1,000.00
12.03	Animal, dangerous/vicious, at large	500.00	1,000.00
12.05	Animals, housing	<i>100.00</i>	<i>200.00</i>
6.01	Barricades	100.00	200.00
15.01	Bicycles	<i>20.00</i>	<i>40.00</i>
19.11	Building permit, fee is:	doubled	tripled
27.02	Burning	250.00	500.00
27.03	Combustible refuse	50.00	100.00

6.02	Damage to Public Property	250.00	500.00
27.20	Defecation or urination in public	100.00	200.00
11.13C	Depositing Garbage	500.00	1,000.00
2.05E	Disturbing meetings	500.00	1000.00
12.04	Dogs and cats (except 12.04E)	50.00	100.00
12.04 E	Dogs and cats, vicious dogs	750.00	1,500.00
12.07	Dogs, licensing <i>Fee is</i>	<i>doubled</i>	<i>tripled</i>
19.15	Driveway, Private Parking Lot	50.00	100.00
19.15 A	Driveway, Private Parking Lot, no permit, permit fee is:	doubled	tripled
19.03-9	Exterior Maintenance	50.00	100.00
27.05	False alarm	50.00	100.00
26.09 C	Fighting	100.00	200.00
15.01	Firefighting equipment, obstructing	150.00	300.00
27.06	Fireworks	250.00	500.00
??.??	<i>Fishing, no license</i>	75.00	150.00
27.07	Gambling	250.00	500.00
21.10	Garage Sale	50.00	100.00
11.13	Garbage and Refuse	250.00	500.00
5.01	<i>Architecture Review Commission, violation of</i>	250.00	500.00
15.01	Horn, (motor vehicle, unlawful use)	25.00	50.00
19.03-9	House numbering (Exterior Structures, C)	50.00	100.00
27.09	Indecent conduct	250.00	500.00
11.13 H	Landscape Waste	250.00	500.00
21.02	License, amusement devices <i>Fee is:</i>	<i>doubled</i>	<i>tripled</i>
19.05	License, building <i>Fee is:</i>	<i>doubled</i>	<i>tripled</i>
19.05	License, contractors <i>Fee is:</i>	<i>doubled</i>	<i>tripled</i>
22.02	License, peddler/solicitor <i>Fee is:</i>	<i>doubled</i>	<i>tripled</i>
21.06	License, raffle <i>Fee is:</i>	<i>doubled</i>	<i>tripled</i>
21.07	License, outdoor markets <i>Fee is:</i>	<i>doubled</i>	<i>tripled</i>
21.07	License, vending <i>Fee is:</i>	<i>doubled</i>	<i>tripled</i>
15.14	Metra Parking Lots	25.00	50.00
11.08	Motor vehicle, abandoned	50.00	100.00
15.01	Muffler required (15.01 12-602)	75.00	150.00
27.04	Noise (Except 27.04-D2g)	100.00	200.00
27.04 D2g	Noise, Construction Traffic	200.00	400.00
27.15-G1	No smoking, person, corporation, etc.	100.00	200.00
27.15-G2	No smoking, owner, operator, etc.	250.00	500.00
11.03	Nuisance affecting health	50.00	100.00
11.05	Nuisance/peace, safety	50.00	100.00
11.04	Nuisance/plant, lawn, weed control	50.00	100.00
15.03	Parking, 48 Hour Limit	25.00	50.00
15.02	Parking, General Provisions	25.00	50.00
15.07	Parking, Prohibitions	25.00	50.00
15.06	Parking, Resident	25.00	50.00
15.09	Parking, Snow Removal	25.00	50.00
15.10	Parking, Street Cleaning	25.00	50.00
15.02 B	Parking, tree banks, front lawns	25.00	50.00
15.05	Parking, Two Hour Limit	25.00	50.00
15.01	Parking, unauthorized use of parking places reserved for persons with disabilities (15.01 11-1301.2)	350.00	350.00
6.13	Parks (except 6.13-F,G)	50.00	100.00
6.13 F,G	Parks, Dogs	100.00	200.00
15.01	Pedestrians	10.00	20.00
19.01 D	Property Maintenance	100.00	200.00
6.05	Posting bills, utility poles	15.00	30.00
27.14	Posting bills	50.00	100.00
19.03-8	Required Outdoor Lighting	100.00	200.00
19.10	Residential Occupancy	500.00	1000.00
14.02	Signs, R-1, R-2, R-3	50.00	100.00
14.03	Signs, B-1	50.00	100.00
14.04	Signs, B-2	50.00	100.00

14.05	Signs, B-3	50.00	100.00
14.06	Signs, B-4	50.00	100.00
14.07	Signs, M-1, M-2	50.00	100.00
14.08	Signs, non-conforming	50.00	100.00
14.09	Signs, off premises	50.00	100.00
14.10	Signs, temporary, portable	50.00	100.00
15.15	Skateboards	20.00	40.00
6.08	Snow	25.00	50.00
15.19	Snowmobiles	75.00	150.00
27.16	Tobacco Regulations	100.00	200.00
21.12	Tobacco Sales License <i>Fee is:</i>	<i>doubled</i>	<i>tripled</i>
27.16 D	Tobacco, selling to minors	100.00	200.00
15.16	Toy vehicles	10.00	20.00
27.18	Trespass	100.00	200.00
15.01	Vehicle Code violations other than those referenced in this Section	25.00	50.00
15.17	Vehicle Registration	200.00	400.00
13B.02	Water, emergency	100.00	200.00
26.12	Weapons (Offenses Against Organized Activities)	50.00	100.00
27.13	Weapons (Offenses Against Public Peace, Safety and Morals)	100.00	200.00
15.13	Weights on Streets	150.00	300.00
17	Zoning, except Sect. 17.130	500.00	1,000.00

AMEND THE FOLLOWING SECTION TO REFLECT THE CHANGES IN SOF

- 11.13(I)(1)
- 12.08
- 15.21(C)
- 15.21(D)
- 19.10(E)
- 19.16
- 21.02(H)
- 21.06(H)
- 21.12(E)(2)
- 27.02
- 27.03

- 27.06
- 27.07
- 27.09(B)
- 27.14
- 27.20(B)

AMEND THE HARVARD CITY CODE TO INCLUDE

(chapter 6, animals or chapter 27, offenses against public peace, safety and morals)

Adoption of 515ILCS 5/20-110 state laws for fishing licenses et.al