

**FINANCE COMMITTEE MEETING
DECEMBER 5, 2007 – 7:00 P.M.**

Chairman Logan called the meeting to order at 7 p.m. Committee members present: Aldermen Logan, Marzahl, Ulmer and Hay. Also present were City Clerk Wells and Administrator Nelson.

Financial Quarterly Review

The Committee reviewed the Second Quarter 07-08 Budget Management Report.

Budgetary System

Administrator Nelson brought up discussion of the new budgetary system to clarify the limitations of his authority with respect to reallocating budgeted money from various line items within certain funds to balance the fund without changing the bottom line. The Committee discussed the Committee's role in the adjustment process and the need for documentation showing accountability and authority as to why changes are being made. The general consensus was that Administrator Nelson had the authority to adjust budget amounts within funds; the Finance Committee Chairman would be notified and a report showing the adjustments would be included in the quarterly review for Committee feedback. Dave will look at the software to see what kind of reports can be run for further discussion.

Line of Credit

Administrator Nelson reviewed the graph showing the line of credit limits from 2002-present. After discussion, moved by Logan, seconded by Marzahl to increase the Line of Credit by \$200,000 to a total of \$600,000. All ayes. Motion carried.

At 8:18 p.m., moved by Ulmer, seconded by Logan to adjourn the meeting. All ayes. Motion carried.

Submitted by:
Scott Logan, Chairman