

**REGULAR CITY COUNCIL MEETING MINUTES  
JANUARY 26, 2016 - 7:00 PM**

Mayor Protem Marzahl called the Regular City Council Meeting to order at 7:00 pm and led the pledge to the flag. Clerk Wells called roll. Aldermen present: Burlingame, Marzahl, Ulmer, Kelly, Clarke, Meza, Adams and Opper. Also present were Treasurer Szczap, City Administrator Nelson, Code Enforcement Officer Nutley, Community Development Director Santeler, Chief of Police Krause, Supt. Parks & Rec Clingsmith, Supt. Utilities Grant, City Attorney Clifton and members of the audience.

**POLICE DEPARTMENT COMMENDATIONS**

Chief Krause presented Sgt. Andrew Spielman and Officer Spencer Smith commendations for their response to a residence where a subject was non-responsive and not breathing due to an opiate overdose. Due to their diligence in training and initiative in administering nasal Narcan, the subject's condition improved; the subject was turned over to the Harvard Rescue Squad and subsequently recovered.

**PUBLIC COMMENT**

Jim Finke, 809 W. Brink St., addressed the City Council to inquire about the City's future sewer expansion plans and how it might impact his plans for his property which adjoins the sewer treatment plant. Alderman Marzahl and Administrator Nelson indicated the City is working on a sewer upgrade which is still in the planning stages. There are several different proposals including an expansion to the west. Dave noted that whether or not Mr. Finke's property will be part of that ultimate expansion is yet to be decided. The timeframe should the City Council be forced to implement the expansion as part of the IEPA regulatory process would be 2019/2020.

**CITY COUNCIL MEETING MINUTES OF 12/15/2015 - APPROVED**

A motion was made by Alderman Clarke, seconded by Alderman Meza to approve the minutes of the Regular City Council Meeting of December 15<sup>th</sup>, 2015, as presented. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

**PUBLIC HEARING - COMPREHENSIVE PLAN**

Chairman Protem Marzahl opened the public hearing for the Comprehensive Plan. City Clerk Wells reviewed the year long process which included several public hearings. A meeting was held before the Planning and Zoning Commission on January 5<sup>th</sup>, 2016, to review the draft plan. Clerk Wells read the Planning and Zoning Commission's recommendation that the Comprehensive Plan be adopted as presented. The Planning and Zoning Commission would like to further stress that the comprehensive plan is a work in progress and emphasized the importance of revisiting the plan as needed for modification and additional input. Clerk Wells entered the Certificate of Publication into the record and noted that subsequent to opening the floor to public comment, the City has satisfied all the state statutory requirements to finalize the plan. Chairman Protem Marzahl opened the floor to public comment. There was none. A motion was made by Alderman Opper, seconded by Alderman Adams to close the hearing. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

**ADOPTING THE COMPREHENSIVE PLAN AND OFFICAL PLAN MAP - ORD. 2016-101 APPROVED**

A motion was made by Alderman Ulmer, seconded by Alderman Clarke to approve the Planning and Zoning Commission's recommendation and Ordinance 2016-101, *Adopting the City of Harvard Comprehensive Plan and Official Plan Map for the City of Harvard*. Roll call vote: Burlingame, aye; Marzahl, aye; Ulmer, aye; Kelly, aye; Clarke, aye; Meza, aye; Adams, aye and Opper, aye. Ordinance 2016-101 approved eight to zero.

**CLASS A LIQUOR LICENSE JBKS CORP., D/B/A POLLY'S, 5420 S. DIVISION ST. - APPROVED**

The fees have been paid and insurance will be submitted upon approval. Chief Krause had no objections. A motion was made by Alderman Opper, seconded by Alderman Meza to approve a Class A Liquor License to JBKS Corp., d/b/a Polly's, 5420 S. Division St. Roll call vote: Marzahl, aye; Ulmer, aye; Kelly, aye; Clarke, aye; Meza, aye; Adams, aye; Opper, aye and Burlingame, aye. Motion approved eight to zero.

**HARVARD WRESTLING CLUB REQUEST - APPROVED**

The Harvard Wrestling Club is hosting the 33<sup>rd</sup> Annual Dean’s Classic Wrestling Tournament on Sunday, March 20<sup>th</sup>, 2016, at the Harvard High School and is requesting a waiver of the “no parking” restrictions in the 1100 block on the west side of Garfield St. for the event. HWC will bag the “no parking” signs and remove them after the tournament. The east side of Garfield and the north/south sides of Blaine St. are still subject to parking restrictions. Chief Krause had no objection to the request so long as one side of the road remained open. A motion was made by Alderman Ulmer, seconded by Alderman Kelly to approve the request as presented. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

**AUTHORIZE EXECUTION OF LETTER OF CREDIT/HARVARD STATE BANK \$1,050,000 - APPROVED**

Administrator Nelson reported this is the annual line of credit which is being used as a safety net; the City has not drawn on the letter of credit in the last 18 months. A motion was made by Alderman Opper, seconded by Alderman Burlingame to authorize the Mayor and City Clerk to execute the Line of Credit with Harvard State Bank in the amount of \$1,050,000 with terms the same as last year. Roll call vote: Ulmer, aye; Kelly, aye; Clarke, aye; Meza, aye; Adams, aye; Opper, aye; Burlingame, aye and Marzahl, aye. Motion approved eight to zero.

**PARKS & RECREATION COMMITTEE MEETING - JANUARY 11<sup>th</sup> 2016**

Chairman Clarke reviewed the Parks & Recreation Committee Meeting minutes of January 11<sup>th</sup>, 2016, at which time Bill James, from Camiros Ltd., outlined the Park System Master Plan Final Report. The Parks & Recreation Committee recommends to the City Council to adopt the Parks Master Plan. Within the plan, there is some work to be done in that the Parks Committee will need to decide which of the two options to move forward on, one is a Cadillac plan and the other is a basic plan for park improvements.

A motion was made by Alderman Clarke, seconded by Alderman Burlingame to approve the Committee’s recommendation as submitted. Roll call vote: Kelly, aye; Clarke, aye; Meza, aye; Adams, aye; Opper, aye; Burlingame, aye; Marzahl, aye and Ulmer, aye. Motion approved eight to zero.

**FINANCE COMMITTEE MEETING - JANUARY 12<sup>th</sup> 2016**

Chairman Opper reviewed the Finance Committee meeting minutes of January 12<sup>th</sup>, 2016, as follows:

Industrial Park TIF Financing

Administrator Nelson reviewed his memo and spreadsheets relating to the Industrial Park TIF bonds. There is a possibility that a 200,000 sq. ft. building may be added to the industrial park which will require public improvement upgrades including water, sewer, roads and a connection to Lawrence Rd. The Committee recommends to the City Council to move forward with refinancing the current debt on the property and investigating a \$2.5 million bond to build proposed improvements contingent upon a commitment from the interested parties to build in the Industrial Park. No action required at this time.

Water/Sewer Bonds Refinancing

Administrator Nelson reviewed his memo and spreadsheets relating to refinancing the General Obligation Alternate Bonds (Water and Sewer ARS), Series 2006 and recommends to the City Council to move forward with the reissuance of the water/sewer bonds. No action required at this time.

Enterprise Zone Funding - Ord. 2016-102 Approved

The Committee discussed funding for the Enterprise Zone and recommends to the City Council to amend the budget as follows:

01-00-4410	Liquor Licenses/General Licenses	Revenue	\$50,000 to \$60,000
01-01-5803	Economic Development	Expense	\$45,000 to \$55,000

A motion was made by Alderman Opper, seconded by Alderman Ulmer to approve the Committee’s recommendation and Ordinance 2016-102, *Amending the FY2015/2016 Budget to provide funding for the Enterprise Zone*. Roll call vote: Clarke, aye; Meza, aye; Adams, aye; Opper, aye; Burlingame, aye; Marzahl, aye; Ulmer, aye and Kelly, aye. Ordinance 2016-102 approved eight to zero.

**SCHEDULE FINANCIAL WORKSHOP - FEBRUARY 13<sup>th</sup> 2016**

Chairman Opper called a Finance Committee Meeting for Saturday, February 13<sup>th</sup>, 2016, from 8 am - noon to discuss the corporate general fund with street dept., police dept., and administration dept.; department heads will be in attendance.

**FYI: FEBRUARY LOVE YOUR LIBRARY MONTH**

Mayor Protem Marzahl reported that in recognition of Love Your Library Month, the February 13<sup>rd</sup>, 2016, City Council meeting will be held in the conference room at the library.

**COMMITTEE REPORTS**

**ALD. OPPER - BILLS APPROVED**

A motion was made by Alderman Opper, seconded by Alderman Adams to approve the revised bills list as presented in the amount of \$695,109.08. Roll call vote: Meza, aye; Adams, aye; Opper, aye; Burlingame, aye; Marzahl, aye; Ulmer, aye; Kelly, aye and Clarke, aye. Motion approved eight to zero.

**ALD. CLARKE**

Alderman Clarke thanked Supt. Mike Clingingsmith for the work he's done with the volunteer park organizations. They are planning meetings over the next couple of weeks with various organizations to work out agreements for use of city fields and equipment usage.

**ADMINISTRATOR'S REPORT**

Administrator Nelson related a conversation with CMAP staff reference the grant the City received for consultation assistance to redo our development codes. Due to the state budget crisis, CMAP is offering no new programs at the moment and the grant is on hold.

**CONGRESSMAN RANDY HULTGREN - 14<sup>th</sup> CONGRESSIONAL DISTRICT**

Congressman Hultgren thanked the City Council for the work they do in serving Harvard's constituents and offered his resources to help in any way he can. Congressman Hultgren believed it is important to lock arms to work through the current budget uncertainty (federal, state, local) to find ways to work together. Specific focuses in McHenry County are transportation challenges and economic development.

**CLERK'S REPORT**

February 2 Planning & Zoning Commission - POST TO CANCEL  
February 9 Regular City Council Meeting - POST TO CANCEL  
February 13 Finance Committee Meeting - 8 am  
February 16 Regular Events Committee Meeting, 5 pm  
February 23 Regular City Council Meeting, 7 pm

Economic Interest - City Clerk Wells reported that he will submit the annual Economic Interest listing to the County Clerk by February 1<sup>st</sup>. The County Clerk is moving forward this year for electronic filing with an anticipated implementation date the first week of March. Instead of receiving the yellow paper Economic Interest Form, the form will be sent via e-mail. Additional info will be forthcoming next month. The deadline to file the Economic Interest Statement is May 1<sup>st</sup>.

**TREASURER'S REPORT**

The monthly treasurer's report for January, 2016 is in the packet.

**ENGINEERING & DEPARTMENT HEADS REPORTS**

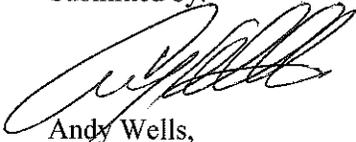
Dept. Heads: Reports as submitted.

**NO REPORT**

City Attorney Clifton and Aldermen Adams, Meza, Kelly, Ulmer, Marzahl, Burlingame had no additional reports.

At 7:25 pm, A motion was made by Opper, seconded by Marzahl to adjourn the regular City Council meeting. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

Submitted by:



Andy Wells,  
City Clerk

01-27-16  
Date