

**REGULAR CITY COUNCIL MEETING MINUTES  
MARCH 25, 2008 - 7:00 P.M.**

Mayor Nolan called the City Council meeting to order at 7:00 p.m. and led the pledge to the flag. Clerk Wells called roll. Aldermen present: Leyden, Marzahl, Szczap, Logan, Perkins and Hay. Aldermen Ulmer and Adams were absent. Also present were Treasurer Meseck, City Administrator Nelson, Public Works Supt. Kruckenberg, City Attorney Carlos Arévalo and members of the audience.

**AUDIENCE PARTICIPATION: NONE**

**CITY COUNCIL MEETING MINUTES OF 03/11/08 - APPROVED**

Moved by Perkins, seconded by Marzahl to approve the Regular City Council Meeting Minutes of March 11, 2008. Aldermen voting aye: Leyden, Marzahl, Szczap, Logan, Perkins and Hay. All ayes. Motion carried.

**ITEM #5: TRISH MCDONOUGH/KARA CONDON-BOUGH TO ADDRESS CITY COUNCIL REFERENCE YOUTH RECREATIONAL IDEAS**

Mayor Nolan noted that Item #5 was dropped from the agenda; will be on the next City Council agenda.

**HARVARD MILK DAYS REQUEST FOR WAIVER OF BUILDING PERMIT FEES - APPROVED**

Mike Bannwolf, President of Harvard Milk Days, Inc. addressed the City Council to request a waiver of the building permit fees in the amount of \$507.58 for the construction of a structure for the Jr. Dairy Cattle Show at Milky Way Park. Upon completion of construction, there will be a dedication ceremony during Milk Day Weekend to turn ownership of the building over to the City of Harvard. Mike noted that the building has been ordered with delivery on April 4<sup>th</sup> with construction to start within a week of delivery. Moved by Perkins, seconded by Hay to approve Harvard Milk Days request to waive the building permit fees in the amount of \$507.58. Roll call vote: Leyden, aye; Marzahl, abstain; Szczap, aye; Logan, aye; Perkins, aye and Hay, aye. Motion approved five to zero, with one abstention.

**WINDY'S PERMIT APPLICATION FOR APRIL 19<sup>TH</sup> & 26<sup>TH</sup> - APPROVED**

Patricia Greco addressed the City Council and noted she will not be renewing her liquor license for Windy's which expires on April 30<sup>th</sup>, 2008, and she would like to have a going away party. The City Council reviewed Windy's permit request for Saturday, April 19<sup>th</sup> and Saturday, April 26<sup>th</sup>, 2008, to allow patrons to consume alcohol outside within a 6' fenced area behind the tavern with one access to the alley which will be guarded with ID's checked. Mayor Nolan indicated that if approved, there would be a \$100 permit fee. The Mayor related his conversation with Chief Kazy-Garey who recommended proper outside lighting. The Chief also requested that if there are any police calls on the first event, that the second event on April 26<sup>th</sup> not be allowed. Alderman Logan expressed concern over granting this type of permit except for special events such as Milk Days. City Attorney Carlos Arévalo suggested an additional condition for an insurance rider which would extend to cover the patio area.

Moved by Hay, seconded by Marzahl to approve the request for a permit to allow alcohol to be consumed outside on the stipulation that Windy's meet all the concerns of the Chief of Police and City Attorney as well as the standard conditions for such an event (\$100 fee, 6' fencing, lighting and noise permit for music). Roll call vote: Marzahl, aye; Szczap, aye; Logan, no; Perkins, aye; Hay, aye and Leyden, aye. Motion approved five to one.

**CERTIFICATE OF RECOGNITION/EAGLE SCOUT AWARDS - APPROVED**

Moved by Logan, seconded by Marzahl to approve Certificates of Recognition for Benjamin Fidler, Michael Vinik and Kyle White for their attainment of Eagle Scout. Aldermen voting aye: Leyden, Marzahl, Szczap, Logan, Perkins and Hay. All ayes. Motion carried.

**PARKS & RECREATION COMMITTEE RECOMMENDATIONS - APPROVED**

Chairman Perkins reviewed the Parks & Recreation Committee Meeting Minutes of March 18<sup>th</sup>, 2008. The Committee discussed the Boy's League request to run a 1½" water line from the City's water main to the south dugout on the Boys League big field which will be used to water the fields to keep the dust down.

The City would be responsible from the water main to the B-Box and the Boys League would be responsible from the B-Box to the hydrant. The line would be trenched in and labor provided by the Boys League under the supervision of a licensed plumber. The City's cost would be about \$250 plus two hours time and backhoe. The City would not charge the Boys League for water but would meter the water usage which is anticipated to be no more than \$100/year. The Parks & Recreation Committee recommends to the City Council approval of the Boys League request as presented including authorization for the use of the Public Works Dept. to assist.

Moved by Perkins, seconded by Logan to approve the Parks & Recreation Committee recommendation for approval of the Boy's League request to run a water line as presented. Roll call vote: Szczap, aye; Logan, aye; Perkins, aye; Hay, aye; Leyden, aye and Marzahl, aye. Motion approved six to zero.

#### **FINANCE COMMITTEE RECOMMENDATIONS - APPROVED**

Chairman Logan reviewed the Finance Committee Meeting Minutes of March 19<sup>th</sup>, 2008. The Committee continued discussions on the budget for Fiscal Year 08/09.

The Committee discussed and recommends approval of the Chief's request for the purchase of two squad cars through the state. Moved by Logan, seconded by Perkins to approve the purchase order for two squad cars according to the state bid in the amount of \$36,929.06. Roll call vote: Logan, aye; Perkins, aye; Hay, aye; Leyden, aye; Marzahl and Szczap, aye. Motion approved six to zero.

The Committee also discussed and recommends initiating a temporary spending freeze for the purchase of new equipment and reducing the purchase order requirement from \$100 to \$50 until the City has a better idea of how the revenue stream will be. Moved by Logan, seconded by Hay to approve the Committee's recommendation for a temporary spending freeze which would require any expenditure that goes through the new equipment budget line would come before the Finance Committee for approval and to reduce the purchase order requirement from \$100 to \$50. Roll call vote: Perkins, aye; Hay, aye; Leyden, aye; Marzahl, aye, Szczap, aye and Logan, aye. Motion approved six to zero.

#### **INFORMATION: BUDGET HEARING APRIL 22, 2008**

There will be a Budget Hearing on April 22, 2008, at 6:30 p.m. before the regular City Council meeting. Following the Budget Hearing, City Council photos will be taken for the upcoming Chamber Guide.

#### **CONSENT AGENDA:**

- ☞ Salvation Army requests: "Donut Day" Campaign May 9<sup>th</sup> to June 7<sup>th</sup>  
"Red Kettle" Campaign November 21<sup>st</sup> to December 24<sup>th</sup>

Moved by Perkins, seconded by Logan to approve the Consent Agenda, limiting the "Donut Day" request from May 9<sup>th</sup> – June 5<sup>th</sup> due to Milk Day Weekend. Aldermen voting aye: Leyden, Marzahl, Szczap, Logan, Perkins and Hay. All ayes. Motion carried.

- ☞ Harvard Fire Department request to block Front St. between the alley next to Bopp's Tavern and Johnson St. on Sunday, March 30<sup>th</sup> and Saturday, April 5<sup>th</sup> from 9 am – 3 p.m.; also to block off and use the parking lot from the water tower to the west for training purposes (no fire, only smoke) at the Burton Feed Store. The Committee discussed the request which would pose a conflict with masses at St. Joseph's Church on Sunday, March 30<sup>th</sup>. Moved by Logan, seconded by Hay to approve the Fire Department's request for Saturday, April 5<sup>th</sup>; with respect to the request for Sunday, they HFPD will not be able to close any streets or block off the parking lot. The HFPD may, however, change the date to Saturday, March 29<sup>th</sup>, closing off the requested streets and parking lot. Aldermen voting aye: Leyden, Marzahl, Szczap, Logan, Perkins and Hay. All ayes. Motion carried.

#### **COMMITTEE REPORTS**

##### **ALD. LOGAN - BILLS APPROVED**

Moved by Logan, seconded by Perkins to approve the bills as presented in the amount of \$190,032.92. Roll call vote: Hay, aye; Leyden, aye; Marzahl, aye; Szczap, aye; Logan, aye and Perkins, aye. Motion approved six to zero.

**MAYOR'S REPORT**

Mayor Nolan reported the following:

- ☞ Nine contractors picked up bid packets for the Downtown Streetscape Project; Bid opening is April 3<sup>rd</sup>
- ☞ The Public Works Dept. will be working on Ayer St. over the next couple months repairing valves

**ADMINISTRATOR'S REPORT**

Administrator Nelson noted his written report in the aldermen's packets and updated the City Council on the federal briefing he attended today on the snow emergency that the Federal government has declared of which the City is part of. The general consensus was for Administrator Nelson to sign the necessary documentation and to put on the next City Council agenda to authorize his actions.

**CLERK'S REPORT - UPCOMING MEETING DATES**

- April 1 Regular Planning and Zoning Commission Meeting CANCELLED
- April 8 Regular City Council Meeting, 7 p.m.
- April 14 Historic Preservation Commission Meeting, 7 p.m.
- April 15 Events Committee Meeting, 5 p.m.

**TREASURER'S REPORT**

Treasurer Meseck noted that the monthly treasurer's report is in the aldermen's folders.

**DEPARTMENT HEADS REPORTS**

Smith Engineering & Dept. Heads: Reports as submitted.

Supt. Kruckenberg noted the work being done on Ayer St.

**NO REPORTS**

City Attorney Carlos Arévalo and Aldermen Leyden, Marzahl, Szczap, Perkins and Hay had no report at this time.

At 7:30 p.m., moved by Hay, seconded by Marzahl to adjourn the meeting. Aldermen voting aye: Leyden, Marzahl, Szczap, Adams, Logan, Perkins and Hay. All ayes. Motion carried.

Submitted by:

Andy Wells,  
City Clerk

\_\_\_\_\_ Date