

**REGULAR CITY COUNCIL MEETING MINUTES  
OCTOBER 23, 2007 - 7:00 P.M.**

Mayor Nolan called the City Council meeting to order at 7:00 p.m. and led the pledge to the flag. Clerk Wells called roll. Aldermen present: Leyden, Marzahl, Ulmer, Szczap, Logan, Perkins and Hay. Alderman Adams was absent. Also present were Treasurer Meseck, City Administrator Nelson, Chief Kazy-Garey, Supt. of Public Works Kruckenberg, Community Development Director Santeler, Code Enforcement Officer Brennecka, City Attorney Carlos Arévalo and members of the audience.

**AUDIENCE PARTICIPATION:**

Jim Totulis, 109 W. Diggins St., addressed the City Council in support of the Historic Preservation District.

**CITY COUNCIL MEETING MINUTES OF 10/09/07 - APPROVED**

Moved by Logan, seconded by Perkins to approve the Regular City Council Meeting Minutes of October 9, 2007, as presented. Aldermen voting aye: Leyden, Marzahl, Ulmer, Szczap, Logan, Perkins and Hay. All ayes. Motion carried.

**HOME OCCUPATION PERMIT-GARCIA/PERSONAL SERVICE @ 709 W. ROOSEVELT - APPROVED**

Norma Garcia was in attendance with respect to her Home Occupations Permit Application to operate a personal home services business from her residence at 709 W. Roosevelt St. The requisite notice was sent to property owners within 300' of subject property. There were no objectors present. Moved by Hay, seconded by Ulmer to approve the Home Occupations Permit Application for Norma Garcia, d/b/a Personal Service as presented. Roll call vote: Leyden, aye; Marzahl, aye; Ulmer, aye; Szczap, aye; Logan, aye; Perkins, aye and Hay, aye. Motion approved seven to zero.

**IMLRMA MIN/MAX CONTRIBUTION AGREEMENT – ORD. 2007-137 APPROVED**

Moved by Logan, seconded by Marzahl to approve Ordinance 2007-137, Authorizing the Execution of the IMLRMA Min/Max Contribution Agreement for the City's property/liability insurance pool through the Illinois Municipal League Risk Management Association (IMLRMA). Roll call vote: Marzahl, aye; Ulmer, aye; Szczap, aye; Logan, aye; Perkins, aye; Hay, aye and Leyden, aye. Ordinance 2007-137 approved seven to zero.

**APPOINT DOUG FRENK TO HISTORIC PRESERVATION COMMISSION – APPROVED**

The Mayor reported that Doug Frenk resides out of town but owns property in the City although it is not part of the proposed Historic Preservation District. He is a mason by trade and is interested in serving on the Commission. Moved by Logan, seconded by Marzahl to approve a variation from the Historic Preservation Ordinance to appoint Doug Frenk to the Commission. Roll call vote: Ulmer, aye; Szczap, aye; Logan, aye; Perkins, aye; Hay, aye; Leyden, aye and Marzahl, aye. Motion approved seven to zero.

**HISTORIC PRESERVATION COMMISSION HEARING RECOMMENDATION–ORD. 2007-138 APPROVED**

Clerk Wells read the recommendations and Findings of Fact submitted by Tom Evers, Co-Chairman of the Historic Preservation Commission which met on October 17, 2007, in the petition of Harvard Main Street (nominator) for the proposed downtown Historic Preservation District. The Historic Preservation Commission recommends to the City Council approval of the Historic Preservation District Application as submitted by Harvard Main Street based upon the findings of fact that the criteria was met by the nominators as follows:

- a. The Historic District contains one or more landmarks along with such other buildings, places or areas within its definable geographic boundaries which, while not of such historic significance to be designated as landmarks, nevertheless contribute to the overall visual characteristics of the landmark or landmarks located in such District;
- b. A significant number of structures meeting any of the standards of Subsection B under Landmark Designation Criteria;
- c. Establishing a sense of time and place unique to the City of Harvard and/or;

- d. Exemplifying or reflecting the cultural, social, economic, political or architectural history of the nation, the state or the city.

Moved by Hay, seconded by Logan to approve the Historic Preservation Commission's recommendation and Ordinance 2007-138, for the proposed Historic Preservation District as presented by Harvard Main Street. Roll call vote: Szczap, aye; Logan, aye; Perkins, aye; Hay, aye; Leyden, aye; Marzahl, aye and Ulmer, aye. Ordinance 2007-138 approved seven to zero.

#### **EVENTS COMMITTEE RECOMMENDATIONS**

Alderman Logan reviewed the Events Committee Meeting Minutes of October 16<sup>th</sup>, 2007. The Committee met to discuss Christmas in Harvard and approved the purchase of a button maker to be used for Christmas in Harvard and other events. The Committee began discussing a Country Fair proposal to potentially be held the end of June primarily as a fund raiser for all the various non-profit groups in town. The next meeting is November 13<sup>th</sup>, 2007 @ 5 p.m.

#### **AUTHORIZE MAYOR AND CHIEF TO SIGN GRANT FOR SQUAD CAR**

Moved by Hay, seconded by Logan to authorize the Mayor and Chief of Police to sign a grant which would pay 25% of a new squad car. Roll call vote: Logan, aye; Perkins, aye; Hay, aye; Leyden, aye; Marzahl, aye; Ulmer, aye and Szczap, aye. Motion approved seven to zero.

#### **INFORMATION: TIF JOINT REVIEW BOARD MEETING – 10/25/07**

A TIF Joint Review Board Meeting has been scheduled for Thursday, October 25<sup>th</sup>, 2007, at 3 p.m. to review the annual Tax Increment Finance Reports for FY Ending 04/30/07 for the Harvard Downtown Redevelopment Project Area, the Harvard Industrial Park Redevelopment Project Area and the US Route 14/Airport Road Redevelopment Project Area.

#### **CONSENT AGENDA:**

☞ Harvard Boys League Raffle License Application November 3<sup>rd</sup>, 2007

☞ Harvard Main Street Raffle License Application November 2<sup>nd</sup> – December 8<sup>th</sup>, 2007

Moved by Perkins, seconded by Logan to approve the Consent Agenda. Aldermen voting aye: Leyden, Marzahl, Ulmer, Szczap, Logan, Perkins and Hay. All ayes. Motion carried.

### **COMMITTEE REPORTS**

#### **ALD. LOGAN - BILLS APPROVED**

Moved by Logan, seconded by Perkins to approve the bills list as presented in the amount of \$162,708.11. Roll call vote: Perkins, aye; Hay, aye; Leyden, aye; Marzahl, aye; Ulmer, aye; Szczap, aye; and Logan, aye. Motion approved seven to zero.

#### **MAYOR'S REPORT**

Mayor Nolan reported that he and Administrator Nelson continue to move forward on various projects, including the baseball team and the downtown streetscape.

#### **CLERK'S REPORT - UPCOMING MEETING DATES**

October 25	TIF Joint Review Board, 3 p.m.
November 6	Planning and Zoning Commission, 7 p.m.
November 13	Events Committee, 5 p.m.
November 13	Tax Levy Hearing, 6:45 p.m.
November 13	Regular City Council Meeting, 7 p.m.

#### **TREASURER'S REPORT**

Treasurer Meseck noted that the monthly treasurer's report is in the aldermen's folders.

#### **DEPARTMENT HEADS REPORTS**

Smith Engineering & Dept. Heads; Reports as submitted.

Chief Kazy-Garey noted his report is in the aldermen's packet; also Officer Todd Oczus has completed his

training and will be out on his own this week. Sgt. Kraus continues to do well at the FBI Academy.

Supt. Kruckenberg reported on work being done on Front St. in front of Bopp's Tavern. Next week a water valve will be replaced in that area and business owners will be notified of water shut off and boil order.

**NO REPORTS**

Attorney Arévalo, Administrator Nelson, and Aldermen Leyden, Marzahl, Ulmer, Szczap, Perkins and Hay had no report at this time.

At 7:14 p.m., moved by Perkins, seconded by Logan to adjourn the meeting. Aldermen voting aye: Leyden, Marzahl, Szczap, Logan, Perkins and Hay. All ayes. Motion carried.

Submitted by:

Andy Wells,  
City Clerk

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Date