

**EVENTS COMMITTEE MEETING  
DECEMBER 20, 2011 – 5:00 P.M.**

Chairman Logan called the meeting to order at 5:00 p.m. Committee members present: Scott Logan, Lori Moller, Bill Clow, Tammy Herrera, Mark Lancaster and Jay Schulz. Members Wanda Marzahl, Darrell Perkins, Barb Rowe and Mike Vest were absent. Also present was Amy Stech.

Chairman Logan indicated that he might have to leave the meeting early for a City Council commitment. Moved by Logan, seconded by Jay Schulz to appoint Mark Lancaster as Chairman Pro-Tem for the meeting. All ayes. Motion carried.

**AUDIENCE PARTICIPATION: NONE**

**MINUTES OF NOVEMBER 15<sup>th</sup>, 2011 – APPROVED**

Moved by Jay Schulz, seconded by Scott Logan to approve the Events Committee Meeting Minutes of November 15<sup>th</sup>, 2011. All ayes. Motion carried.

**TREASURER'S REPORT**

The Committee reviewed the Expense/Revenue Reports for Christmas in Harvard; Lori noted the report doesn't reflect the prizes for the Coloring Contest. Moved by Bill Clow, seconded by Jay Schulz to accept the reports as presented. All ayes. Motion carried.

**CHRISTMAS IN HARVARD WRAP-UP/COMMENTS**

The general consensus was that Christmas in Harvard went well. Suggestions/comments as follows:

- Bill noted that the winning entries for the coloring contest will be posted at the Kids Bash and the Best of Show will be in the January Main Line. Lori will get the gift cards from WalMart to be handed out at the Kids Bash. Prizes are (3) \$1<sup>st</sup> - \$15; (3) 2<sup>nd</sup> - \$10; (3) 3<sup>rd</sup> - \$5 and Best of Show - \$15.
- There was a little more participation in the parade this year.
- Tammy reported there were 20 paid vendors at the craft show and suggested having additional signs and other advertising that could be specific to the craft show. Also suggested having coffee for vendors.
- Tammy noted she received a suggestion to have all the events at the Starline Factory. Also discussed was making Starline the end of the parade route.
- Moved by Bill Clow/seconded by Jay Schulz to take advantage of the early sign-up with Lil' Shoppers for 5% off the 2012 invoice. All ayes. Motion carried.
- Lori noted that June reported they had 200 children for Visit With Santa which was up from 110 last year.
- Lori noted that Agija at Kelley's Restaurant said Breakfast with Mrs. Claus went well. Bill said that he spoke with Julie before the parade who also indicated that everything went well.
- 50/50 raffle winner was Abi Logan who received \$185.00
- Jay will contact Mike to find out who the winner of the Window Decorating Contest is.

**KIDS' BASH "COUNTDOWN TO NOON" DECEMBER 31<sup>st</sup>, 2011**

Amy Stech passed around a volunteer sign-up sheet and updated the Committee on plans for the Kids' Bash:

- Amy has asked Larry McEnaney to be emcee for the event.
- Mayor Nolan will do the "countdown" to noon.
- Crafts are a bookmark and noise makers.
- Harvard Happy Hop Entertainment is bringing two inflatable bounce houses.
- There will be performances by Katie Bendorf and her students and Tomphoolery.
- Pictures to be taken by Lost Prairie Photography; WalMart donated a \$50 gift card for the pictures.
- Friends Country Market has donated the popcorn and oil. Crosby Elementary will allow us to use their popcorn maker and they have a trained person who volunteered to run the machine.
- Brown Bear Daycare will be donating juice.
- Amy suggested using tickets instead of bracelets. We could use double tickets and be able to have an attendance count and the other ticket to be turned in for a snack.
- Interact is doing face painting.
- Advertising: backpack flyers; City, Library and Planit Northwest websites, City and Crosby Elementary School signs. 105.5 will also put on their website and there is a possibility they may come to the event and donate raffle items. Scott will post a reminder on the Events Committee Facebook page.
- Games are an obstacle course, bowling, football throw, bags game, soccer and a wiffle ball race.
- Amy noted we have permission to use the scoreboard for the countdown.

### **COMMUNITY MOVIE NIGHT**

There were 116 people at the December 10<sup>th</sup> movie. Jay noted he has turned in all money to Lori. The January 14<sup>th</sup> movie is yet to be determined – either Kung Fu Panda 2 or Mr. Poppers Penguins.

Jay noted that one of his volunteers has suggested we show the movie Grease which might not be age appropriate for the younger kids but could be shown to the high school age group. Amy also suggested showing John Hughes films since he was from Harvard. Jay noted that we didn't have very good attendance when we showed older movies.

Jay will contact Woodstock about loaning their equipment for an outside show.

### **MUD VOLLEYBALL TOURNAMENT**

Mark Lancaster proposed hosting a mud volleyball tournament in August using the Milky Way Park rodeo arena.

- There is room for six courts in the arena
- Cost would be \$100 for a team of 5 (co-ed with a minum of one female); contestants must be age 21 or older. Depending on the number of teams, we would either do a single or double elimination.
- Mark is looking into the cost of renting regulation equipment. We might also need additional porta-pots
- Beer sales
- More details will be forthcoming at the next meeting.

Moved by Scott Logan, seconded by Jay Schultz to move forward with the event. All ayes. Motion carried.

### **EVENTS COMMITTEE APPOINTMENT**

Chairman Logan noted that Laura Evers has expressed interest in getting back on the Events Committee. Moved by Scott Logan, seconded by Bill Clow to recommend to the City Council that Laura Evers be appointed to the vacancy on the Events Committee.

### **OTHER EVENTS**

- Lori reported that Crystal Musgrove has volunteered to chair the Easter Egg Hunt with a tentative date of March 31<sup>st</sup>, 2012, to be held at Harvard Diggins Library
- After discussion, Amy will look into the cost of having Jim Gill for an event.

At 5:45 p.m., moved by Scott Logan, seconded by Bill Clow to adjourn the meeting. All ayes. Motion carried.

Submitted by:

Lori Moller, Secretary