

**REGULAR CITY COUNCIL MEETING MINUTES
AUGUST 23, 2016 - 7:00 PM**

Mayor Nolan called the Regular City Council Meeting to order at 7:00 pm and led the pledge to the flag. Clerk Wells called roll. Aldermen present: Burlingame, Marzahl, Ulmer, Kelly, Meza, Adams and Opper. Treasurer Szczap was absent. Also present were City Administrator Nelson, Code Enforcement Officer Nutley, Community Development Director Santeler, Chief Krause, Supt. Parks & Rec Clingingsmith, Supt. Public Works Kruckenber as well as members of the audience.

PUBLIC COMMENT

None

CITY COUNCIL MEETING MINUTES OF 07/26/2016 - APPROVED

A motion was made by Alderman Kelly, seconded by Alderman Opper to approve the minutes of the Regular City Council Meeting of July 26th, 2016, as presented. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Motion carried.

MICHAEL AND KELLY LYNCH/804 GRANT ST., DRIVEWAY VARIATION FROM SECTION 19.15B3, DRIVEWAYS AND PRIVATE PARKING LOTS - ORD 2016-120 APPROVED

Community Development Director Santeler reported that pursuant to City Council direction, he met with the petitioners to discuss an alternative plan as submitted. After discussion, a motion was made by Alderman Opper, seconded by Alderman Adams to approve the revised petition and Ordinance 2016-120. Aldermen voting aye: Burlingame, aye; Marzahl, aye; Ulmer, aye; Kelly, aye; Meza, aye; Adams, aye and Opper, aye. Ordinance 2016-120 approved seven to zero.

DAMIAN BERNAL/606 NORTH HOWARD ST., DRIVEWAY VARIATION FROM SECTION 19.15B3, DRIVEWAYS AND PRIVATE PARKING LOTS - ORD 2016-121 APPROVED

Community Development Director Santeler reported that Mr. Bernal had received a permit to widen and repave his driveway, with the driveway to go no further than the limits of the garage. The driveway was paved this spring but the widening went four feet behind the garage as a result of a misunderstanding due to language barrier. The requisite notice was sent to adjoining property owners and no objections have been received. Mayor Nolan opened the floor to comments/objections from the audience; there were none. A motion was made by Alderman Opper, seconded by Alderman Meza to approve the petition and Ordinance 2016-121 granting a variation from Section 19.15B3 pursuant to the submitted petition and plans. Roll call vote: Marzahl, aye; Ulmer, aye; Kelly, aye; Meza, aye; Adams, aye; Opper, aye and Burlingame, aye. Ordinance 2016-121 approved seven to zero.

CLASS B LIQUOR LICENSE NOE RODRIGUEZ, HARVARD LIQUOR STORE CORP., 302 SOUTH AYER ST. - APPROVED

Noe Rodriguez has submitted an application for a Class B Liquor License for the Harvard Liquor Store Corp., 302 South Ayer St. The background check was satisfactory. The fees have been paid and insurance has been submitted. A motion was made by Alderman Adams, seconded by Alderman Meza to approve a Class B Liquor License to Noe Rodriguez, Harvard Liquor Store Corp., 302 S. Ayer St. Roll call vote: Ulmer, aye; Kelly, aye; Meza, aye; Adams, aye; Opper, aye; Burlingame, aye and Marzahl, aye. Motion approved seven to zero.

ADAM HARASIMOWICZ/HARP ENTERPRISE LLC REQUEST FOR WAIVER OF WEED LIENS AT 406 GARFIELD ST. - DENIED

Adam Harasimowicz/Harp Enterprise LLC addressed the City council to request a waiver of weed liens for property located at 406 Garfield St. in the amount of \$1,685.75. Administrator Nelson reported that tax payer dollars were expended for several years to maintain the property and that he previously denied Mr. Harasimowicz' request for a waiver. After discussion, a motion was made by Alderman Meza, seconded by Alderman Ulmer to deny the request. Roll call vote: Kelly, aye; Meza, aye; Adams, aye; Opper, aye; Burlingame, aye; Marzahl, aye and Ulmer, aye. Motion to deny approved seven to zero.

HARVARD CUSD 50 REQUEST - APPROVED

Harvard CUSD 50 is hosting the First National Challenge vs Marengo on September 23, 2016, and is requesting permission to bag the “No Parking” signs on the streets that surround the school. A motion was made by Alderman Burlingame, seconded by Alderman Adams to approve the request for locations that abut the High School with the caveat there be no parking permitted along the other side of the streets so emergency vehicles maintain egress. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Motion carried.

AN ORDINANCE AMENDING SECTION 15.12.A, SPEED LIMITS - ORD 2016-122 APPROVED

Chairman Adams reviewed the proposed ordinance that was prepared at City Council direction pursuant to the recommendation of the Streets & Alleys Committee. A motion was made by Alderman Adams, seconded by Alderman Burlingame to approve an Ordinance Amending Section 15.12.A, Speed Limits, of the Harvard Municipal Code. Roll call vote: Meza, aye; Adams, aye; Opper, aye; Burlingame, aye; Marzahl, aye; Ulmer, aye and Kelly, aye. Ordinance 2016-122 approved seven to zero.

AN ORDINANCE ELIMINATING CERTAIN STOP INTERSECTIONS - ORD. 2016-123 APPROVED

Chairman Adams reviewed the proposed ordinance that was prepared at City Council direction pursuant to the recommendation of the Streets & Alleys Committee. A motion was made by Alderman Adams, seconded by Alderman Burlingame to approve an Ordinance Eliminating Certain Stop Intersections in the City of Harvard. Roll call vote: Adams, aye; Opper, aye; Burlingame, aye; Marzahl, aye; Ulmer, aye; Kelly, aye and Meza, aye. Ordinance 2016-123 approved seven to zero.

RESOLUTION OF SUPPORT FOR 2017 CDBG GRANT APPLICATION AND COMMITMENT OF FUNDS - APPROVED

City Administrator Nelson noted that the City is applying for a CDBG Grant to fix some of the sewers in Ward 4 with an approximate 20% City match. A motion was made by Alderman Opper, seconded by Alderman Marzahl to adopt a Resolution of Support for the 2017 CDBG Grant Application and Commitment of Funds. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Resolution approved.

WATER & SEWER COMMITTEE MEETING MINUTES - AUGUST 9th, 2016

Chairman Marzahl reviewed the Water & Sewer Committee Meeting minutes of August 9th, 2016.

David & Donna Ludtke Request for Extension for Sewer Hookup at 301 Marengo Rd. - Extension Approved

The Committee reviewed David and Donna Ludtke’s request for an extension for sewer hookup at 301 Marengo Rd. and recommends to the City Council that an extension be granted to April 30, 2017.

A motion was made by Alderman Marzahl, seconded by Alderman Opper to approve the Water & Sewer Committee’s recommendation to grant David and Donna Ludtke an extension for sewer hookup at 301 Marengo Rd. to April 30, 2017. Roll call vote: Opper, aye; Burlingame, aye; Marzahl, aye; Ulmer, aye; Kelly, aye; Meza, aye and Adams, aye. Motion approved seven to zero.

JOINT FINANCE COMMITTEE/CITY LIBRARY BOARD MEETING - AUGUST 9th, 2016

Chairman Opper reviewed the Joint Finance Committee/City Library Board Meeting minutes of August 9th, 2016.

Presentation of Harvard Diggins Library Capital Plan

The City Library Board presented the Harvard Diggins Library Capital Plan Executive Summary, the Harvard Diggins Library Annual Maintenance Report and the Visioning and Needs Assessment for Harvard Diggins Library for review and discussion.

Proposal for Referendum to Increase Library Funding

The Committee discussed the proposal for a tax levy referendum to increase library funding and recommends to the City Council that a resolution be approved calling for a referendum on the April, 2017 ballot to increase the library tax rate at 100%.

Chairman Opper noted that the current request for parks is at 90% and inquired if the City Council would like to amend the parks tax rate at 100% to match the library request or keep it at the 90% as previously approved. Alderman Ulmer recommended that the referendums be consistent. Chairman Adams and Alderman Burlingame indicated that the Park Board's intent at a 90% rate was strictly saleability of the bond extension by giving a 10% reduction in taxes. The rate will be on the next City Council agenda for further discussion.

A motion was made by Alderman Kelly, seconded by Alderman Ulmer to approve the Committee's recommendation to authorize City Staff and the City Attorney to draw up an ordinance or resolution, whichever is required, calling for a referendum on the April, 2017, ballot to increase the library tax rate at 100%. Roll call vote: Burlingame, aye; Marzahl, aye; Ulmer, aye; Kelly, aye; Meza, aye; Adams, no and Opper, aye. Motion approved six to one.

PARK BOARD MEETING - AUGUST 15th, 2016

There was a lack of a quorum for the meeting.

LIBRARY BOARD VACANCIES - APPROVED

A motion was made by Alderman Opper, seconded by Alderman Burlingame to approve Karen Sutera's recommendation to appoint Erin Schmit and John Pohlman to fill the vacancies on the Library Board. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Resolution approved.

COMMITTEE REPORTS

ALD. OPPER - BILLS APPROVED

A motion was made by Alderman Opper, seconded by Alderman Marzahl to approve the bills list as presented in the amount of \$227,355.83. Roll call vote: Marzahl, aye; Ulmer, aye; Kelly, aye; Meza, aye; Adams, aye; Opper, aye and Burlingame, aye. Motion approved seven to zero.

ALD. ADAMS - PARK WORK DAY

Alderman Adams reported there is a park work day scheduled for Saturday, August 20th, 2016, from 9 am - noon to spread mulch at Lion's Park, Country Brook Park and Shadow Creek Park. Numerous groups have volunteered their help including the Harvard Rotary/Interact Club, Lions Club/LEO Club, Crosby PTO as well as some of the boys clubs and sporting clubs.

ALD. ADAMS - PARK BOARD MEETING SEPTEMBER 19th, 2016

Alderman Adams reported that the regularly scheduled meeting of the Park Board will be Monday, September 19th, 2016 at 6 pm.

ALD. KELLY - HARVARD BALLOON FEST LABOR DAY WEEKEND

Alderman Kelly noted that the Balloon Fest will be held Labor Day Weekend. Volunteer meetings have been scheduled in the City Council Chambers on Thursday, August 26th and Monday, August 29th for individuals who are going to help with the event.

MAYOR'S REPORT

Mayor Nolan reported he has received two letters for individuals expressing interest in filling the vacancy in Ward 3: Bob O'Halloran and Joel Kriete. Mayor Nolan asked the City Council to contact him with their recommendation. The vacancy will be on the next City Council agenda.

CITY ADMINISTRATOR'S REPORT

City Administrator Nelson referred to information in the aldermen's folders from Keller, McIntrye & Assoc. on the concept of hiring them as a federal lobbyist to obtain federal funds to help build the WWTP. Dave encouraged the City Council to follow through on the list of references provided and to advance the concept to consider hiring this firm to help obtain federal funds. Dave noted that the projected cost of the WWTP is \$20 million and if we are able to get half of that amount funded and are able to refinance some of the City's current debt in the water system, it might be very worthwhile and not cost our customers much of anything

for the WWTP project. The firm's cost is \$7,500/month and Dave has negotiated with them for a three month feeler so we would only be committing to a three month time period from October 1st - December 31st to determine if the City likes them or not. After that, it would be a one year contract to continue their services in the amount of \$90,000. Dave indicated there are some contingency funds in the water fund and professional fee fund to help cover the cost. The firm also indicated that as part of their contract contingency, they could also lobby for additional funds for roads, sidewalks, bike paths, etc. The consensus was that a Water/Sewer Committee meeting was not necessary and the item will be on the next City Council Agenda.

CLERK'S REPORT

September 6	Planning & Zoning Commission - POST TO CANCEL
September 13	Regular City Council Meeting - POST TO CANCEL
September 19	Regular Park Board Meeting, 6 pm
September 20	Regular Events Committee Meeting, 5:30 pm
September 27	Regular City Council Meeting, 7 pm

TREASURER'S REPORT

The monthly treasurer's report for July, 2016 is in the packet.

ENGINEERING & DEPARTMENT HEADS REPORTS

Dept. Heads: Reports as submitted.

Chief Krause noted that the body cameras the officers have been wearing for the last several weeks have been well received by both the officers and the public.

Chief Krause has been walking Ayer St. over the last couple of weeks to provide businesses information on the consolidation with NERCOM and updating the Police Dept.'s night number data base.

Chief Krause noted everything is going well with the new hire process to replace Officer Burton. The Police Academy is on spot for January 2017.

NO REPORT

Aldermen Meza, Ulmer, Marzahl and Burlingame had no additional reports.

At 7:34 pm, a motion was made by Alderman Opper, seconded by Alderman Marzahl to adjourn the regular City Council meeting. Aldermen voting aye: Burlingame, Marzahl, Ulmer, Kelly, Meza, Adams and Opper. All ayes. Motion carried.

Submitted by:



Andy Wells,
City Clerk

09-13-16

Date