

**REGULAR CITY COUNCIL MEETING MINUTES
NOVEMBER 26, 2013 - 7:00 PM**

Mayor Nolan called the City Council meeting to order at 7:00 p.m. and led the pledge to the flag. Clerk Wells called roll. Aldermen present: Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Oppen. Alderman Leyden was absent. Also present were City Treasurer Szczap, Building Inspector Brennecke, Supt. Parks & Rec Clingsmith, Supt. Utilities Grant, Public Works Supt. Kruckenberg, Attorney Carlos Arévalo and members of the audience.

AUDIENCE PARTICIPATION: NONE

CITY COUNCIL MEETING MINUTES OF 10/22/2013 - APPROVED

Moved by Marzahl, seconded by Clarke to approve the minutes of the Regular City Council Meeting of October 22, 2013, as presented. Aldermen voting aye: Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Oppen. All ayes. Motion carried.

APPROVE CLASS B LIQUOR LICENSE/BROTHERS REAL ESTATE, 1300 N. DIVISION ST. - DROPPED FROM AGENDA

Mayor Nolan noted the request for a liquor license was dropped from the agenda. The petitioner pulled their application after finding out that Casey's was coming to the community.

SANCTION MAYOR'S APPROVAL OF TOBACCO LICENSE FOR BROTHERS REAL ESTATE, 1300 N. DIVISION ST. - APPROVED

Moved by Oppen, seconded by Marzahl to sanction Mayor Nolan's approval of a Tobacco License for Brothers Real Estate, 1300 N. Division St. Aldermen voting aye: Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Oppen. All ayes. Motion carried.

SALVATION ARMY GOLDEN DINERS SITE AGREEMENT - APPROVED

Mayor Nolan stated that the Agreement is the same as we've had in the past. Moved by Marzahl, seconded by Oppen to authorize the execution of the Salvation Army Golden Diners Site Agreement for the year October 1, 2013 through September 30, 2014. Roll call vote: Marzahl, aye; Ulmer, aye; Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye and Oppen, aye. Motion approved seven to zero.

DUNHAM TOWNSHIP TOUCH A TRUCK AT MILKY WAY PARK MAY 17, 2014 - APPROVED

Mayor Nolan reviewed Dunham Township's request to host Touch-A-Truck at Milky Way Park with a waiver of all associated fees. Moved by Oppen, seconded by Adams to approve Dunham Township's request to host a Touch-A-Truck event at Milky Way Park on Saturday, May 17, 2014, from 8 a.m. – 4 p.m., with a waiver of shelter rental, police protection and security deposit fees. Aldermen voting aye: Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Oppen. All ayes. Motion carried.

JIM OLSON COLLISION PAVING EXTENSION REQUEST - APPROVED

Mayor Nolan reviewed Jim Olson's request for an extension of the paving requirement pursuant to the conditional use permit approved for Jim Olson Collision, 5311 Route 14. Mr. Olson has set March 15th as a target date for the paving, hooking up to city water and sewer and installing necessary lighting for the auto sales lot. After discussion, moved by Clarke, seconded by Ulmer to approve a final extension of the paving requirement with a deadline of June 1st for completion of improvements, with a notice sent out on March 1st, 2014. Roll call vote: Ulmer, aye; Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye; Oppen, aye and Marzahl, aye. Motion approved seven to zero.

PARATRANSIT GRANT AGREEMENT WITH PACE FOR CALENDAR YEAR 2014 - APPROVED

Moved by Marzahl, seconded by Oppen to approve the Paratransit Grant Agreement with Pace for calendar year 2014. Roll call vote: Musgrove, aye; Clarke, no; Meza, aye; Adams, aye; Oppen, aye; Marzahl, aye and Ulmer, aye. Motion approved six to one.

RENEWAL LEASE AGREEMENT COVERING USE OR RAILROAD DEPOT - APPROVED

Mayor Nolan noted that the existing twenty year lease agreement with Union Pacific for the passenger depot expires on January 1, 2013. The City currently leases the space for the coffee shop at the depot. After discussion, moved by Opper, seconded by Marzahl to authorize the execution of the Renewal Lease Agreement with Union Pacific Railroad Covering the Use of the Railroad Depot. Term of said agreement begins January 1, 2014 and extends for a period of twenty (20) years to December 31, 2033, at a rental cost of \$10.00 per year. Roll call vote: Clarke, aye; Meza, aye; Adams, aye; Opper, aye; Marzahl, aye; Ulmer, aye and Musgrove, aye. Motion approved seven to zero.

FINANCE COMMITTEE RECOMMENDATIONS

Chairman Opper reviewed the Finance committee Meeting Minutes of October 29, 2013

Proposed Tax Levy - Ordinance 2013-133 Approved

The Finance Committee reviewed the proposed tax levy extension and various spreadsheets and recommends to the City Council to move forward with the proposed 4.9% increase in the tax levy as presented. Moved by Opper, seconded by to approve the Finance Committee's recommendation and Ordinance 2013-133, Tax Levy, as presented. Roll call vote: Meza, aye; Adams, aye; Opper, aye; Marzahl, aye; Ulmer, aye; Musgrove, aye and Clarke, no. Ordinance 2013-133 approved six to one.

2013 Annual Financial Statement

The Finance Committee reviewed the Annual Financial Report for the City of Harvard for the year ending April 30, 2013.

BLUE CROSS/BLUE SHIELD OF ILLINOIS HEALTH INSURANCE RENEWAL - APPROVED

Moved by Ulmer, seconded by Marzahl to approve the health/dental/prescription drug renewal with Blue Cross/Blue Shield of Illinois for calendar year 2014 as presented. Roll call vote: Adams, aye; Opper, aye; Marzahl, aye; Ulmer, aye; Musgrove, aye; Clarke, aye and Meza, aye. Motion approved seven to zero.

AWARD LIABILITY INSURANCE 2013 - APPROVED

The City Council reviewed Administrator Nelson's recommendation to award the property and liability insurance coverage to the low bidder Brit Global Specialty USA/Broker Wine Sergi with an annual premium of \$77,515 and to award workman's compensation to IPRF with an annual premium of \$135,461 with no change in brokers. Moved by Marzahl, seconded by Opper to approve the recommendation as presented and to authorize the execution of all necessary documents. Roll call vote: Opper, aye; Marzahl, aye; Ulmer, aye; Musgrove, aye; Clarke, aye; Meza, aye and Adams, aye. Motion approved seven to zero.

PROCLAMATION DESIGNATING DECEMBER AS DRUNK & DRUGGED DRIVING PREVENTION MONTH - APPROVED

Moved by Opper, seconded by Adams to approve the IDOT Proclamation Designating December as Drunk and Drugged Driving Prevention Month. Aldermen voting aye: Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

RESOLUTION ESTABLISHING REGULAR CITY COUNCIL MEETING DATES FOR 2014 & AUTHORIZATION TO PUBLISH - APPROVED

Moved by Clarke, seconded by Opper to approve the Resolution Establishing the Regular City Council Meeting Dates for 2014 and granting authorization to publish. Aldermen voting aye: Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

CONSENT AGENDA:

- Dunham Township/Touch a Truck Raffle Request, May 17th, 2014, with proceeds going to the Harvard Food Pantry and Sr. Center.

Moved by Clarke, seconded by Opper to approve the Consent Agenda as presented. Aldermen voting aye: Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opepr. All ayes. Motion carried.

COMMITTEE REPORTS

ALD. MARZAHL

Alderman Marzahl reported that Christmas in Harvard will be held on Saturday, December 7th, 2013, at Starline.

ALD. OPPER - BILLS APPROVED

Moved by Opper, seconded by Marzahl to approve the bills list as presented in the amount of \$625,831.76. Roll call vote: Marzahl, aye; Ulmer, aye; Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye and Opper, aye. Motion approved seven to zero.

MAYOR'S REPORT

Mayor Nolan wished everyone a Happy Thanksgiving.

CLERK'S REPORT – UPCOMING MEETING DATES

December 3 Planning & Zoning Commission, 7 pm
December 17 Regular Events Committee Meeting, 5 pm
Regular City Council Meeting, 7 pm

Clerk Wells noted that a new law is going into effect January 1st, 2013, that will prohibit e-cigarettes to minors and he is working on a draft ordinance with Attorney Arévalo which will be on the December City Council Agenda.

TREASURER'S REPORT

The monthly treasurer's report for November, 2013 is in the packet.

Treasurer Szcap noted a form in the aldermen's folders for updated contact information to fill out and return.

NO REPORT

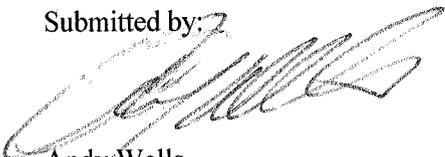
Attorney Carlos Arévalo and Aldermen Adams, Meza, Clarke, Musgrove, Ulmer and Marzahl had no specific report.

ENGINEERING & DEPARTMENT HEADS REPORTS

Dept. Heads: Reports as submitted.

At 7:16 p.m., moved by Marzahl, seconded by Opper to adjourn the regular City Council meeting. Aldermen voting aye: Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

Submitted by:



Andy Wells,
City Clerk

12-3-13
Date