REGULAR CITY COUNCIL MEETING MINUTES
AUGUST 27, 2013 - 7:00 PM

Mayor Nolan called the City Council meeting to order at 7:00 p.m. and led the pledge to the flag. Clerk Wells called roll. Aldermen present: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. Also present were Treasurer Szczap, City Administrator Nelson, Code Enforcement Officer Brennecka, Community Development Director Santeler, Police Chief Kazy-Garey, Supt. Parks & Rec Clingingsmith, Supt. Utilities Grant, Public Works Supt. Kruckenberg, Darrell Perkins, Attorney Carlos Arévalo and members of the audience.

AUDIENCE PARTICIPATION: NONE

CITY COUNCIL MEETING MINUTES OF 07/23/2013 - APPROVED

Moved by Adams, seconded by Marzahl to approve the minutes of the Regular City Council Meeting of July 23rd, 2013, as presented. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

L.A.W. PUBLICATIONS PEDDLAR & SOLICITOR'S PERMIT REQUEST - APPROVED

Chief Kazy-Garey noted this is the same request as has been approved for the last several years for a waiver of fees in exchange for products that are used in the schools. Moved by Opper, seconded by Ulmer to approve a Peddler's and Solicitor's Permit, with a waiver of the permit fees, from September 1st - 30th, 2013, in exchange for the City receiving the equivalent value in publications. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

MOOSE LODGE #1289/TEMPORARY USE PERMIT TO HOST FESTIVAL/CARNIVAL - APPROVED

The Harvard Moose Lodge #1289 is requesting approval of a Temporary Use Permit pursuant to Section 17.40 to host a festival/carnival on October 4th, 5th & 6th, 2013 at the Harvard Moose Lodge, 22500 Route 173 West. Pursuant to the petition, the event will be open to the general public and will include carnival rides, games, food, beverage (no alcohol), entertainment, children's activities, sporting events and licensed games/raffles. Moved by Ulmer, seconded by Marzahl to approve the Moose Lodge Temporary Use Permit as presented to host a festival/carnival on October 4th, 5th & 6th, 2013. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

LION'S CLUB REQUEST TO USE PARKING SPACES ON AYER ST 9/4/2013 - APPROVED

Moved by Opper, seconded by Meza to approve the Lion's Club request to use 2 or 3 parking spaces on Ayer St. near the train station on September 4th, 2013, to have a food trailer to provide take out dinners for their annual Pork Chop BBQ. The Lion's Club would be responsible for obtaining any necessary Health Dept. permit. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

TRINITY LUTHERAN CHURCH/WAIVER OF PARK SHELTER FEES - APPROVED

Moved by Ulmer, seconded by Marzahl to approve a waiver of the park rental fees for Trinity Lutheran Church for their annual Rally Day to be held on September 8th, 2013, at the HERS League Shelter. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza and Opper. All ayes. Motion carried. Alderman Adams abstained.

AUTHORIZING SALE/DISPOSAL OF SURPLUS PERSONAL PROPERTY – ORD. 2013-123 APPROVED

Moved by Clarke, seconded by Marzahl to approve Ordinance 2013-123, Authorizing the Sale/Disposal of Personal Property Owned by the City. Roll call vote: Leyden, aye; Marzahl, aye; Ulmer, aye; Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye and Opper, aye. Ordinance 2013-123 approved eight to zero.

MCCG AGREEMENT/LOCAL GOVERNMENT VEHICLE & EQUIPMENT AUCTION - APPROVED

Moved by Opper, seconded by Marzal to sanction the Mayor's execution of the McHenry County Council of Governments Local Government Vehicle and Equipment Auction Agreement. Roll call vote: Marzahl, aye; Ulmer, aye; Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye; Opper, aye and Leyden, aye. Motion approved eight to zero.

CITY OF HARVARD EMERGENCY OPERATIONS PLAN (EOP) - TABLED TO 09/24/2013
Moved by Opper, seconded by Clarke to table the proposed City of Harvard Emergency Operations Plan to the next City Council meeting on September 24th, 2013, to allow sufficient time to review the plan. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

NORTHFIELD AVENUE PROJECT/DCEO GRANT - ORD. 2013-124 APPROVED
As discussed at the last City Council meeting, the City will receive a grant from the Department of Commerce and Economic Opportunity (DCEO) in the amount of $150,000 to grind/resurface Northfield Ave. from US Highway 14 to 8th St. The City will fund the project up front to be reimbursed by the DCEO; Administrator Nelson estimated that hiring a contractor already in the area will save the City between $20,000 - $25,000. Moved by Opper, seconded by Clarke to approve an ordinance that would appropriate funds in the amount of $150,000 from the general fund to complete the project, to waive the bidding procedures and award the contract to Peter Baker & Son, authorizing the Mayor's and City Clerk's execution of all associated documents. Roll call vote: Ulmer, aye; Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye; Opper, aye; Leyden, aye and Marzahl, aye. Ordinance 2013-124 approved eight to zero.

ACCEPT TREASURER SZCZAP'S RESIGNATION - APPROVED
Treasurer Szczap has moved outside of corporate city limits and has submitted her resignation. Moved by Marzahl, seconded by Opper to accept the resignation, with regrets. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

PARKS COMMITTEE RECOMMENDATIONS
Chairman Leyden reviewed the Ordinance Committee Meeting minutes of Wednesday, August 14th, 2013.
Park Programs
The Committee discussed priorities of the park programs as presented by Supt. Clingsmith and prioritized four programs that Supt. Clingingsmith shall work on for the winter months and then report back to Mayor Nolan, Administrator Nelson and Chairman Leyden on progress and details for each as follows:

- Basketball/ Volleyball leagues
- Open Gym
- Water Aerobics
- Golf Lessons

EVENTS COMMITTEE REQUEST/FALL FEST OCTOBER 26th, 2013 - APPROVED
Mayor Nolan and Chairman Marzahl outlined the Event's Committee plans for the Fall Family Festival to be held on Saturday, October 26th, 2013, from 8 a.m. – 3 p.m. and request the following :

1. Waive the Outdoor Market Fee for vendors
2. Close two blocks of Ayer Street from Brainard to 5 Points until 4 p.m. closing off the cross street at Sumner St. for safety issues.
3. Public Works to deliver barricades on Friday to be put up by the committee.
4. Electricity at the poles turned on for the day.
5. Permission to decorate the light poles downtown.
6. Ayer St. music turned off for the day.

Chief Kazy-Garey had no objections to the request. Moved by Opper, seconded by Adams to approve the Events' Committee's requests for the Fall Family Festival as presented. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

CERTIFICATE OF RECOGNITION/KEY TO CITY TO SENATOR PAMELA ALTHOFF - APPROVED
Moved by Opper, seconded by Marzahl to sanction the Mayor's execution of a Certificate of Recognition/Key to the City to State Senator Pamela Althoff for her endeavors in securing funds for infrastructure improvements in the City. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

PROCLAMATION NATIONAL PUBLIC LANDS DAY 20TH ANNIVERSARY ON SEPTEMBER 28, 2013 - APPROVED

Moved by Marzahl, seconded by Leyden to approve a proclamation designating September 28th, 2013, as the 20th Anniversary of National Public Lands Day. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

HALLOWEEN TRICK OR TREAT HOURS - APPROVED

Mayor Nolan noted that in the past trick or treat hours were set on Halloween from 5 – 8 p.m. Moved by Marzahl, seconded by Meza to approve Halloween Trick or Treat hours on October 31st from 5 – 8 p.m. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

CONSENT AGENDA:

- McHenry County Historical Society Raffle Request August 23 and Nov 2, 2013
- Land Conservancy of McHenry Co. Raffle Request September 20 & 21, 2013
- Harvard High School Booster Club Raffle Request 2013/2014 School Year
- Harvard Jr. Tackle Raffle Request August 14th – November 10th, 2013
- Harvard Jr. Tackle Raffle Request Saturdays & Sundays in Sept & Oct.at Home Games
- Harvard Harmony Raffle Request September 1, 2013 - June 15, 2014
- Harvard Harmony Raffle Request September 8th - October 26th, 2013
- Harvard Jr. Tackle Raffle Request September 14th or 21st, 2013
- Waive Outdoor Market License Fee for 4-H at Tractor Supply September 14th, 2013
- Harvard High School Homecoming Parade, October 4th, 2013
- Iverson Benefit Fund Raffle Request, Septemer 21st, 2013

Moved by Opper, seconded by Meza to approve the Consent Agenda as presented. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza, Adams and Opper. All ayes. Motion carried.

COMMITTEE REPORTS

ALD. OPPER - BILLS APPROVED

Moved by Opper, seconded by Marzahl to approve the amended bills list as presented in the amount of $545,449.28. Roll call vote: Musgrove, aye; Clarke, aye; Meza, aye; Adams, aye; Opper, aye Leyden, aye; Marzahl, aye and Ulmer, aye. Motion approved eight to zero.

ALD. MEZA

Alderman Meza noted that Kelly Miller Circus will be in town on Sunday, September 8th, 2013.

ALD. CLARKE

Alderman Clarke reported that he met with Mayor Nolan and Administrator Nelson a couple weeks ago to discuss posting more information online to make the City's website more open to citizens. Additional information posted includes: bids/requested projects, e-mail addresses for City aldermen, budgets and audits for the last five years, summary of public employee benefits and union bargaining agreements. Alderman Clarke thanked the Mayor, Dave and Lori for working on the updates to the website.

ALD. ULMER - ORDINANCE COMM MEETING 09/17/2013

Alderman Ulmer called an Ordinance Committee Meeting for Tuesday, September 17th, 2013, at 6:30 p.m. to review proposed ordinances for the neighborhood overlay district and chronic nuisances.

ALD. MARZAHL

Alderman Marzahl noted that the newly paved roads in town look good.

MAYOR'S REPORT

Mayor Nolan reported that the road program came in within budget and noted that Community Development Director Santeler has been busy working on the Milky Way Park road project.

ADMINISTRATOR'S REPORT
Administrator Nelson reviewed the timeline reference the E. Front Street Parking Lot project (patching, sealcoat and striping). Bids are due September 3rd, 2013, with work to be completed in September.

Administrator Nelson reviewed the timeline reference the City's property/casualty liability and work comp insurance. Bid specs have been prepared with Gallagher Consulting and should be released September 3rd and will be posted online; bids are due October 15th, 2013. The consultants will handle the process from start to finish. Bid specs include a provision for the City to meet with the top two agents whose proposals are being considered.

CLERK'S REPORT – UPCOMING MEETING DATES

September 3	Planning & Zoning Commission, POST TO CANCEL
September 10	Regular City Council Meeting, POST TO CANCEL
September 17	Regular Events Committee Meeting, 5 pm
	Ordinance Committee Meeting, 6:30 pm
September 24	Regular City Council Meeting, 7 pm

TREASURER'S REPORT
The monthly treasurer's report for August, 2013 is in the packet.

NO REPORT
Attorney Carlos Arévalo and Aldermen Adams, Musgrove and Leyden had no specific report.

ENGINEERING & DEPARTMENT HEADS REPORTS
Dept. Heads: Reports as submitted.

Parks and Rec Supt. Clingingsmith reported that the pool is winding down for the season with 10,733 visits to date this season. Supt. Clingingsmith also noted he is working with the schools to secure dates for additional programs.

At 7:16 p.m., moved by Marzahl, seconded by Leyden to adjourn the regular City Council meeting. Aldermen voting aye: Leyden, Marzahl, Ulmer, Musgrove, Clarke, Meza and Adams. All ayes. Motion carried.

Submitted by:

Andy Wells,
City Clerk

8/30/13
Date