

**CITY OF HARVARD  
VENDING LICENSE APPLICATION**

**Calendar Year License Fee Outlined in Section 21.03 of the Harvard Municipal Code**

<b>ENTER TOTAL NUMBER OF VENDING MACHINES AT LOCATION</b>	
<b>TOTAL LICENSE FEE (\$60 per coin or non-coin operated machine or game)</b>	

Vending machines include, but are not limited, to the following: billiard/pool table, coin operated music device, shooting gallery, shuffleboard game, Phooz ball table, pin ball machine, electronic amusement devices (video) and any other coin or non-coin operated amusements not listed.

<b>Applicant's/Owner Legal Name</b>	<b>Home Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Business/DBA Name</b>	<b>Business Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Business Phone</b>	<b>Home or Cell Phone</b>	<b>Primary E-Mail</b>		
<b>Current City of Harvard License #</b>				
<b>EIN</b>		<b>Illinois Business Tax No./Expiration Date</b>		
<b>LOCATION OF VENDING MACHINES IF DIFFEERENT THAN ABOVE ADDRESS:</b>				
<b>Business/DBA Name</b>				
<b>Business Address</b>		<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Business Phone</b>	<b>Home or Cell Phone</b>	<b>Primary E-Mail</b>		

**SIGNATAURE/TITLE/DATE**

I, the undersigned applicant or authorized agent thereof, swear or affirm that: the matters stated in the foregoing application are true and correct. They are made upon my personal knowledge and information; they are made for the purpose of requesting the City of Harvard to issue the license herein applied for; the applicant is qualified and eligible to obtain the license applied for; and the applicant will not violate any of the laws of the City of Harvard, the United States of America, or the State of Illinois, in particular Chapter 21.03, Business Regulations, Amusement and Vending Licenses of the City of Harvard Municipal Code Book.

Further, I agree to notify the City of Harvard within 30 working days of changes in any of the above information.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Title/Position

\_\_\_\_\_  
Date

## **PAYMENT OPTIONS:**

1. Mail completed form with payment to:
2. Attn: City Treasurer
3. CITY OF HARVARD
4. P.O. Box 310
5. Harvard, IL. 60033

### **OR:**

Payments may be made online via **Credit or Debit Card** as follows:

1. Complete fillable form above
2. Print Form
3. Choose the PayGov link on our Home Page
4. Choose drop down arrow in the City of Harvard: **Licenses**
5. Choose **Vending** and proceed with payment information
6. Print payment receipt and mail in with completed form to the address above  
OR scan form and receipt and email to [bookkeeper@cityofharvard.org](mailto:bookkeeper@cityofharvard.org)

